



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING MINUTES
Tuesday, November 12, 2024
5:00 PM

Mayor Pro-Tem Sutherland call the meeting to order at 5:00 PM.

PRESENT: Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake. ABSENT: Mayor Tasha Connelly.

STAFF: Tom Pagel, Chad Sterle, Chery Pierzina, Andy Morgan, Kevin Ott, Jeremy Nelson, Sara Holum, Renee Patrow, Cindy Phillips

ELECTION CANVASS:

1. Consider adopting a resolution canvassing and declaring the results of the November 5, 2024 City of Grand Rapids Elections.

Motion made by Councilor MacGregor, Second by Councilor Adams to adopt **Resolution 24-98**, a resolution canvassing and declaring the results of the November 5, 2024 City of Grand Rapids Elections.

Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

PROCLAMATIONS/PRESENTATIONS:

Mayor Pro-Tem Sutherland acknowledged Veteran's day and thanked all who served.

POSITIVE HAPPENINGS IN THE CITY:

Councilor Adams spoke about the elections and the beauty of the opportunity of this form of government and thanked all who voted.

PUBLIC FORUM:

No one from the public spoke.

COUNCIL REPORTS:

Councilor Blake spoke about a meeting at the Itasca Community Task Force and spoke about energy transitions.

Councilor Sutherland spoke about legislation regarding the energy transitions.

Councilor Adams spoke about RAMS. Nominations are coming up in December.

APPROVAL OF MINUTES:

2. Approve minutes for Monday, October 28, 2024 Worksession and Regular meetings.

Motion made by Councilor Adams, Second by Councilor MacGregor to approve Council minutes as presented. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

3. Approve the verified claims for the period October 22, 2024 to November 4, 2024 in the total amount of \$929,381.57.

Motion made by Councilor MacGregor, Second by Councilor Blake to approve the verified claims as presented. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CONSENT AGENDA:

4. Consider signing cart storage agreement
5. Consider approving a Supplemental Letter Agreement with SEH related to CP 2024-1
6. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check
7. Consider approving the Master Services Agreement with CliftonLarsonAllen, LLP (CLA), dated October 25, 2024, for audit year ending December 31, 2024.
8. Consider approving the donation/transfer of two less-lethal 12-gauge shotguns to the Coleraine Police Department
9. Consider approving agreement/contract with Liberty Arms Destruction for the destruction of 28 firearms of no monetary value.
10. Consider adopting a resolution accepting a \$94,305 grant from the IRRR Development Partnership Grant Program for the GoMarti 2.0 Project and approving amendment 1.

Adopted Resolution 24-99

11. Consider approving the Assurance Information Exchange Portal Agreement with CliftonLarsonAllen LLP.
12. Consider approving temporary liquor permits for Itasca Curling Association for events in 2024 and 2025.
13. Consider approving 2025 liquor license renewals.
14. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check
15. Consider approving airport t-hangar lease template for 2025-2027

16. Consider Hiring and Rehiring Seasonal Civic Center Employees.
17. Consider adopting a resolution accepting a \$8,480 grant from the Minnesota Board of Firefighter Training and Education for the Grand Rapids Fire Department.

Adopted Resolution 24-100

18. Consider an amendment to the Joint Power Agreement (JPA) with Itasca County related to lodging tax collection.
19. Consider accepting the resignation of Joan Gunderman from the Human Rights Commission.

Motion made by Councilor Adams, Second by Councilor Blake to approve the Consent agenda as presented. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Adams, Second by Councilor MacGregor to approve the Regular agenda as presented. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

ADMINISTRATION:

20. Consider appointment of Sean Smallen to the position of Police Officer with the Grand Rapids Police Department.

Human Resource Officer Chery Pierzina gave an overview.

Motion made by Councilor Adams, Second by Councilor Blake to approve the appointment of Sean Smallen to the position of Police Officer with the Grand Rapids Police Department. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

21. Consider accepting the resignation from Robert Kubeczko from his position as Maintenance II in Public Works and authorize Human Resources to begin the process of posting internally, advertising and hiring for the open position of Maintenance I Public Works employee.

Human Resource Officer Chery Pierzina gave an overview.

Motion made by Councilor MacGregor, Second by Councilor Adams to accept the resignation from Robert Kubeczko from his position as Maintenance II in Public Works and authorize Human Resources to begin the process of posting internally, advertising and hiring for the open position of Maintenance I Public Works employee. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

22. Consider accepting the resignation from Barbara Baird from her position as Director of Finance, approve revised job description for Director of Finance, and authorize Human Resources to post, advertise, interview, and hire for the position of Director of Finance.

Human Resource Officer Chery Pierzina gave an overview.

Motion made by Councilor MacGregor, Second by Councilor Blake to accept the resignation from Barbara Baird from her position as Director of Finance, approve revised job description for Director of Finance, and authorize Human Resources to post, advertise, interview, and hire for the position of Director of Finance.

Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

23. Consider wage increase for Assistant Golf Professional and authorize Human Resources to re-post, interview, and hire for the open position of Assistant Golf Professional.

Human Resource Officer Chery Pierzina gave an overview.

Motion made by Councilor Blake, Second by Councilor Adams to accept the wage increase for Assistant Golf Professional and authorize Human Resources to re-post, interview, and hire for the open position of Assistant Golf Professional. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CITY COUNCIL:

24. Consider appointing a Council member to serve as Arrowhead Regional Development Commission Representative

Motion made by Councilor Blake, Second by Councilor Sutherland to appoint Councilor MacGregor to serve as Arrowhead Regional Development Commission Representative. Voting Yea: Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 5:22 PM.

Respectfully submitted:

Mandy Mitchell, Administrative Assistant