



REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 25th, 2025

AGENDA ITEM: Consider approving lease agreement for new copier at Fire Department.

PREPARED BY: Erik Scott

BACKGROUND:

I have received a State Contract Proposal from Marco Technologies for a new photocopier for the Fire Department. Their current copier is at the end of a five-year lease and needs to be replaced. The lease and pricing proposal is from the State of Minnesota purchasing contract at a rate of \$68.01/month lease and pay per page with full maintenance coverage for the term of the 60-month lease.

REQUESTED COUNCIL ACTION:

Make a motion to approve the proposed lease and authorize the Mayor to sign the required documents.