

Grand Rapids Public Utilities

February 26, 2025

Operational and Capital Updates

GRPU Management Team



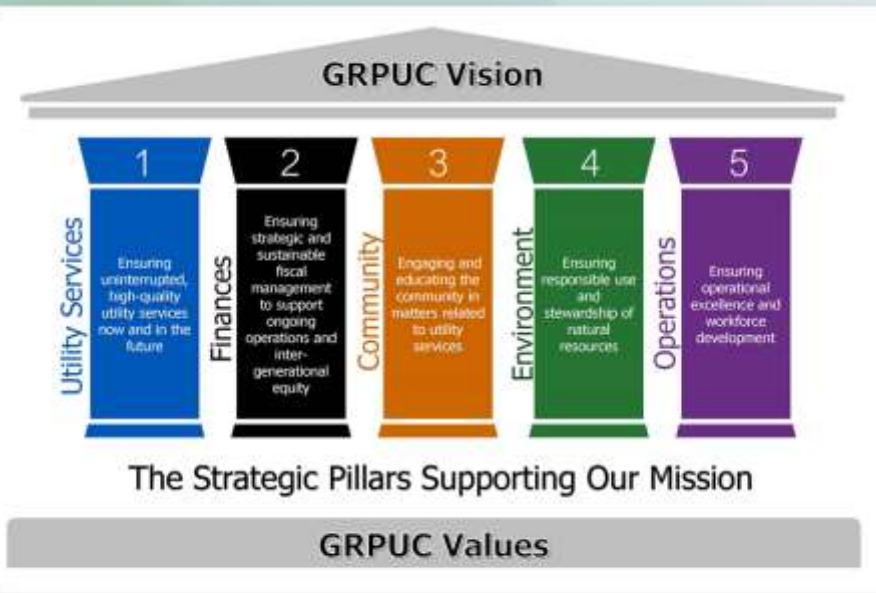
**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature



MISSION VISION VALUES

WHO WE ARE

Grand Rapids Public Utilities (GRPU) is a statutory municipal utility established by the city of Grand Rapids, Minnesota. The Grand Rapids Public Utilities Commission (GRPUC) provides full control, operation and management of the GRPU electric power distribution system, the water production, treatment and distribution systems, and the wastewater collection and treatment systems.



Our Vision

Our vision is to be a dynamic public asset for the thriving community of Grand Rapids, enhancing lives and fostering growth through excellence in the provision of essential utility services.



Our Mission

Our mission is to empower GRPU team members to deliver safe, reliable, affordable, sustainable, and customer-focused utility services for our community.



Our Values

- Safety** We hold paramount the well-being of our employees and the public in all operations.
- Integrity** We uphold ethical standards and foster trust with all stakeholders.
- Customer Focus** We prioritize customer needs and satisfaction in all our decisions and actions.
- Efficiency** We maximize resources to provide cost-effective services without compromising quality.
- Reliability** We consistently deliver high-quality utility services and strive for uninterrupted access.
- Sustainability** We employ environmentally responsible practices in our operations and services.
- Transparency** We openly share information and decision-making processes, promoting informed community involvement.

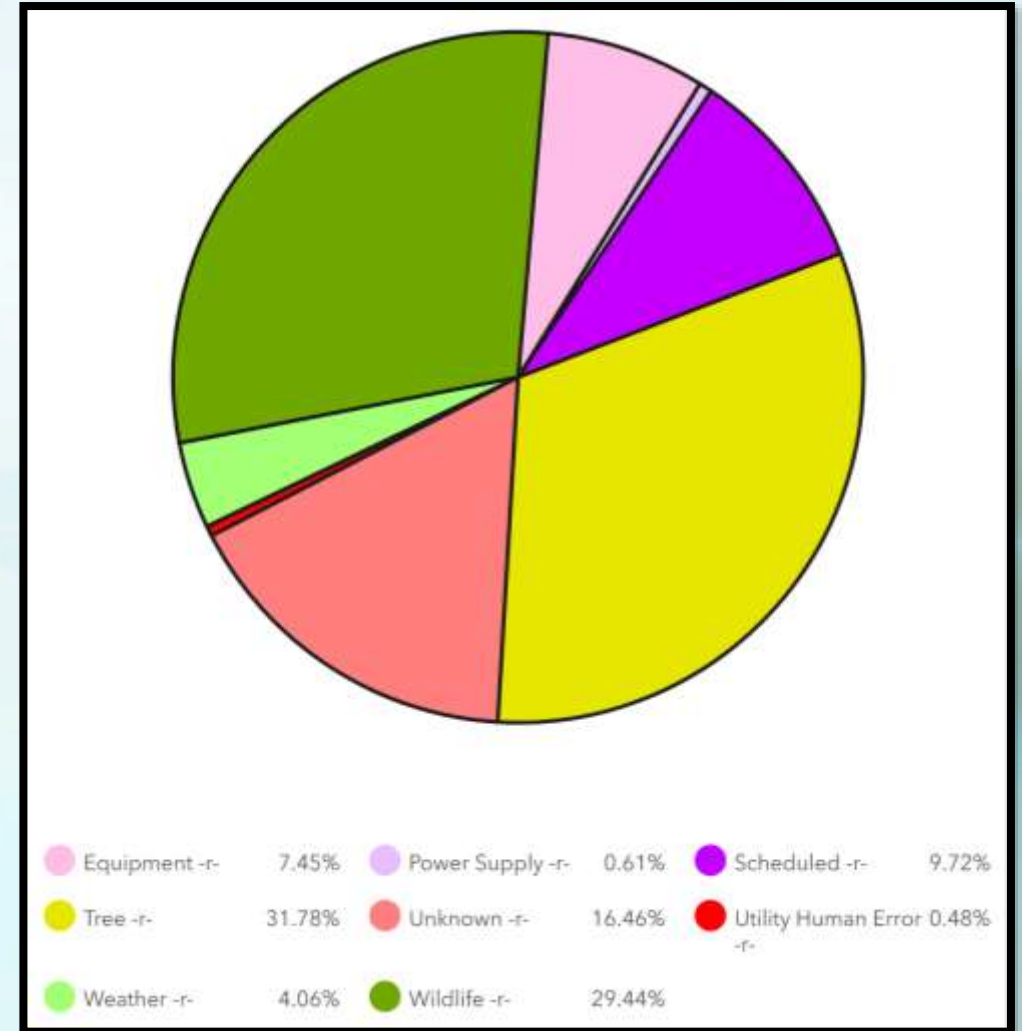


Uninterrupted, High-Quality Utility Services (US)

Operations: 2024 Electric Utility Reliability by Chad Troumbly

Major Findings

- Trees and Wildlife continue as Top Causes
- Tree Trimming Reduces Incidents, but does not Eliminate Calls
- Scheduled Outages include Planned for Repairs and Upgrades



2024 Reliability Data Cause Codes



Uninterrupted, High-Quality Utility Services (US)

Capital: Electric Utility Improvements (Ryan Park) by Chad Troumbly

Project Highlights:

- Significant Outages Caused By Lines in Trees
- Difficult for Crews to Access OH Lines for Maintenance or Repair; Many Through Backyards
- Converting Lines from Overhead to Underground
 - Cable
 - Transformers
 - Boring
 - New Connections to Customers



Project Name	Location	Status/ Completion Date	Budgeted Amount	Actual Spent	Funding Source
La Prairie Ryan Park	La Prairie	2025	\$211,846	\$0	Revenue

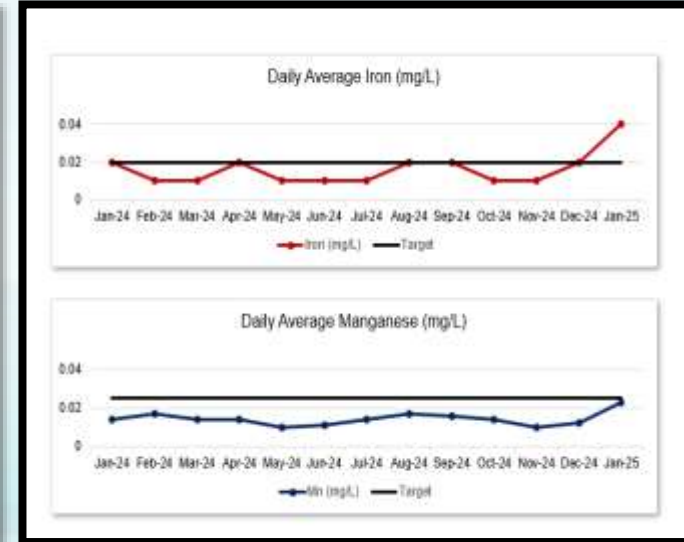


Uninterrupted, High-Quality Utility Services (US)

Capital: Water Treatment Plant Filter Valve by Steve Mattson

Project Highlights:

- Replace 3 original valves prior to WTP Reno Project
- 1 of 3 valves have been replaced
- Main effluent filter - critical to operations
- 100% GRPU maintenance staff
- Safely replaced in a difficult location
- Other two valves to be replaced Q2 2025



Project Name	Location	Status/ Completion Date	Budgeted Amount	Actual Spent	Funding Source
Filter Valve Replacement	WTP	33%	\$23,104	\$8,400	Revenue



Uninterrupted, High-Quality Utility Services (US)

Capital: Well 4 Security Improvements by Steve Mattson

Project Highlights:

- EPA-America’s Water Infrastructure Act (AWIA)
- MN Dept of Health sanitary surveys/EPA audit
- Breakdown of grant/revenue
 - \$9,600 MDH sourcewater grant
 - \$14,300 GRPU water revenues
- Project slated for Q2 2025



Project Name	Location	Status/ Completion Date	Budgeted Amount	Actual Spent	Funding Source
Security Improvements–Well 4	Well 4	Spring 2025	\$23,900	\$0	Grant & Revenue



Strategic and Sustainable Fiscal Management (FM)

Operations: 2025 City Government Academy by Jean Lane

- Program started in 2024 to increase knowledge of City operations
- GRPU included this year as one of the weekly sessions

City Government Academy - Next Session: April 2025

Where Community Residents and Local Government Unite!

What is a City Government Academy?
The City of Grand Rapids Government Academy is a free, 9-week program designed for residents who want to increase their knowledge about city government operations and have a desire to become more involved in the shaping and development of their community. Participants will get a first-hand look at how the city's many facilities, services and programs work to create a livable community and offer insight into opportunities on how they can be more involved at the local government level.

Program Outline.

- The City Government Academy is held on Wednesday evenings, beginning at 6:00 PM and will end no later than 8:30 PM.
- The 9 weekly sessions are held at various locations within the city with a certificate presentation at a City Council meeting following completion of academy.
- During these sessions, participants will interact with department heads and other City staff to learn about the day-to-day department operations, tour various work spaces, including equipment, and have opportunity to ask questions and even have some hands-on experiences.
- Class size will be limited to 25 participants; accepted on a first come/first served basis, with priority given to City residents and two available spots designated for students. There will be a minimum requirement of 15 participants to run the academy.

Sessions will include:

- Overview of Municipal Government Administration and Finances
- Elections & Licensing
- Police and Fire Departments
- Public Works, Airport and Cemetery operations
- City Engineering
- Community Development and Planning
- City facilities including Library, Yanmar Arena, Parks and Golf
- City Council and Boards & Commissions

**CITY OF GRAND RAPIDS
GOVERNMENT ACADEMY**

<p align="center"><i>Session 1</i></p> <p align="center">ADMINISTRATION & FINANCE Wednesday, April 2, 2025 City Hall 420 N. Pookagama Avenue</p> <p align="center">AT THE HELM</p> <ul style="list-style-type: none"> • City Government Structure • Finance & Budget • Property Taxes • Elections & Licensing • Boards & Commissions 	<p align="center"><i>Session 2</i></p> <p align="center">PUBLIC WORKS/ENGINEERING Wednesday, April 9, 2025 Public Works Facility 500 SE 4th Street</p> <p align="center">EVERYDAY HEROES</p> <ul style="list-style-type: none"> • Engineering/PW – What we do • Facility & Equipment Tour • Airport • Cemetery 	<p align="center"><i>Session 3</i></p> <p align="center">POLICE DEPARTMENT Wednesday, April 16, 2025 City Hall 420 N. Pookagama Avenue</p> <p align="center">SERVING WITH PRIDE</p> <ul style="list-style-type: none"> • Department Operations • Squad & Station Tour • Equipment Overview • Mock Traffic Stop
<p align="center"><i>Session 4</i></p> <p align="center">YANMAR ARENA & PARKS Wednesday, April 23, 2025 Yanmar Arena 1401 NW 3rd Avenue</p> <p align="center">PROMOTING ACTIVE LIVING</p> <ul style="list-style-type: none"> • Programming • Local Collaborations • Facility • Bus Tour of Parks 	<p align="center"><i>Session 5</i></p> <p align="center">GRAND RAPIDS LIBRARY Wednesday, April 30, 2025 Library 140 NE 2nd Street</p> <p align="center">WISDOM WITHIN</p> <ul style="list-style-type: none"> • Services Offered • Education Programming • Events • Library Tour 	<p align="center"><i>Session 6</i></p> <p align="center">COMMUNITY DEVELOPMENT Wednesday, May 7, 2025 City Hall 420 N. Pookagama Avenue</p> <p align="center">PLANNING FOR TOMORROW</p> <ul style="list-style-type: none"> • Economic Development • Planning & Zoning • Housing • City Codes & Development Permits
<p align="center"><i>Session 7</i></p> <p align="center">PUBLIC UTILITIES Wednesday, May 14, 2025 Public Utilities/PW Facility 500 SE 4th Street</p> <p align="center">POWER UP & FLUSH OUT</p> <ul style="list-style-type: none"> • PUC's Role in the City • Electric, Water & Wastewater • 2023 – 2028 Strategic Plan • Customer Programs 	<p align="center"><i>Session 8</i></p> <p align="center">POKEGAMA GOLF COURSE Wednesday, May 21, 2025 City Hall 420 N. Pookagama Avenue</p> <p align="center">EVERY SHOT COUNTS</p> <ul style="list-style-type: none"> • Golf & Government Services Provided • Community Programs • Golf Course Tour 	<p align="center"><i>Session 9</i></p> <p align="center">FIRE DEPARTMENT Wednesday, May 28, 2025 Grand Rapids Fire Hall 104 SE 11th Street</p> <p align="center">WHO YOU GONNA CALL?</p> <ul style="list-style-type: none"> • Department Operations • Fire Prevention & Education • Fire Hall Tour • Demonstrations

Doors open at 5:30 pm, sessions begin at 6:00 pm and finish by 8:30 pm.
Certificate presentation will be held at the City Council meeting on Monday, June 9, 2025.



Engaging and Educating the Community (EC)

Operations: March Chamber Luncheon by Jean Lane

- March 10 Luncheon Topic is “State of the County and City”
- GRPU will be the luncheon sponsor (\$300)
 - GRPU info included in chamber newsletter
 - 3-4 minutes at start to present customer campaigns
 - Information/swag placed at tables
 - Rebates, factsheets,
 - Lunch for 2 GRPU representatives
 - Door prize (energy audit/rebates)



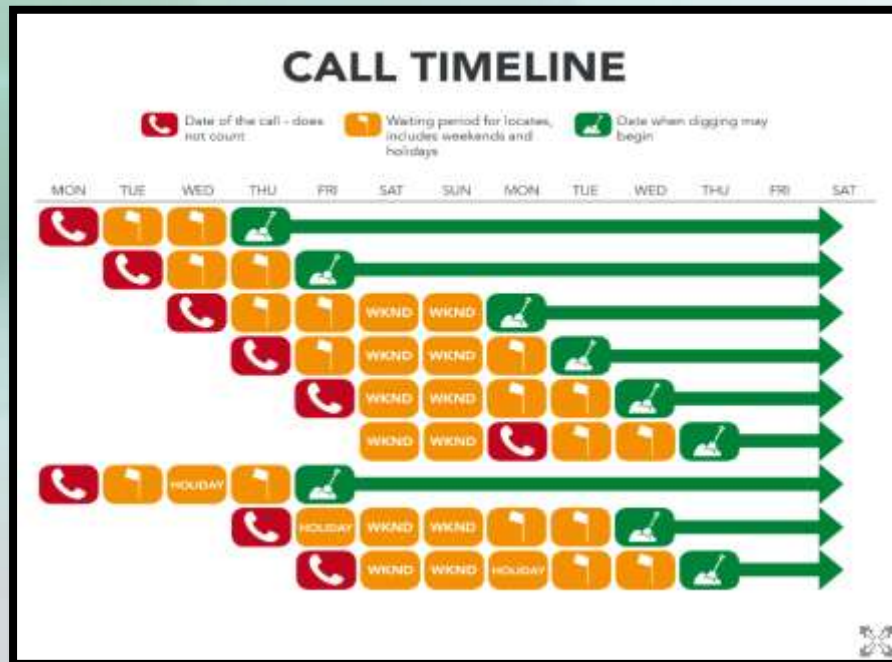


Engaging and Educating the Community (EC)

Operations: March Customer Campaign by Jean Lane

Call Before You Dig

- Before digging, Minnesota law requires you to call Gopher State One Call to allow utility providers to mark any underground lines.
- <https://www.gopherstateonecall.org/>



EXCAVATOR QUICK GUIDE

Excavator Responsibilities - Know the Basics!

Plan for Your Excavation
You are required to use white markings to define the entire area where excavation will occur, unless it can be shown it is not practical. Include a safety buffer when marking the area.

Notify GSOC
All Minnesota excavators, including homeowners and farmers, are responsible for notifying GSOC of their proposed excavations so facility operators with underground facilities near the excavation site can be informed of pending excavation. Excavators are required to notify GSOC 48 hours in advance, excluding weekends and holidays, before beginning excavation.

The color of paint or flags identifies the type of underground facility.

WHITE	Area of Proposed Excavation
PINK	Temporary Survey Markings
RED	Electric
YELLOW	Gas, Oil, Steam, Propane
ORANGE	Communication, CATV, Fiber
BLUE	Water
PURPLE	Reclaimed Water, Irrigation
GREEN	Sewer

- ▶ ALWAYS USE THE CORRECT WORK TYPE ON YOUR TICKET
- ▶ CHECK FOR ACCURACY OF THE INFORMATION ON YOUR TICKET
- ▶ ALWAYS CHECK THE STATUS OF YOUR TICKET BEFORE YOU EXCAVATE
- ▶ HAND DIG WITHIN THE TOLERANCE ZONE

Diagram 1: LARGE PIPE OR MULTIPLE DUCTS
Tolerance Zone: 24" on each side of the pipe. Hand Dig: 24" on each side of the pipe.

Diagram 2: SMALL PIPE OR CABLE
Tolerance Zone: 24" on each side of the pipe. Hand Dig: 24" on each side of the pipe.

811 Know what's below. 811 before you dig.

V2017

EXCAVATOR QUICK GUIDE

File Locate Requests by Phone

Emergency	866-640-3637
Twin Cities Metro	651-454-0002
Greater MN Area	800-252-1166
Nationally	811

File Locate Requests Online
www.gsoesubmit.org

Search for Tickets Online
www.gsoesearch.org

Visit our Website
www.gopherstateonecall.org

Contact Customer Support
By phone: 651-681-7326
By email: customersupport@gopherstateonecall.org

Private Facilities
Some underground lines in your work area may not be utility owned. These are considered private facilities and will NOT be marked by public utility companies. Inspect your job site prior to entering a ticket for clues as to where private facilities may be buried. Investigate who may have installed them and determine if any records or maps exist. Suggest that the property owner hire a private utility locator. A list of private locators can be found at - <http://gopherstateonecall.org/private-facility-locators>

811

www.gopherstateonecall.org

Facebook icon, Twitter icon



Operational Excellence (OE)

Operations: February Safety Summary by Megan Sjostrand

Safety Topic This Month:

Safety Brad trained required employees on CPR and AEDs on February 19 & 20.

Safety Committee Program Review This Month:

Safety Brad and the Safety Committee reviewed the Emergency Action Plan and OSHA Inspection Checklist at the February 20 meeting.

Incidents Reported last Month by Department

Administration: None

Business Services: None

Electric: None

Water-Wastewater: None

Cumulative Incidents for 2025

Recordable Incidents	0
Lost Time Days 2024	0
Restricted Days 2024	0
First Aid Only (not recordable)	0

Total FROI

Recordable Incident 5-year History

	2021	2022	2023	2024	2025
ADMIN	0	0	0	0	0
BUS SVCS	0	0	1	0	0
ELEC	0	0	0	1	0
W-WW	1	0	0	0	0
TOTAL	1	0	1	1	0



Operational Excellence (OE)

Operations: 2024 OSHA 300A Log by Megan Sjostrand

Submitted to OSHA and posted for employees on February 11th

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20 24

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases			
Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	1
(G)	(H)	(I)	(J)

Number of Days	
Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types			
Total number of ... (M)			
(1) Injuries	1	(4) Poisonings	0
(2) Skin disorders	0	(5) Hearing loss	0
(3) Respiratory conditions	0	(6) All other illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Grand Rapids Public Utilities

Street 500 SE 4th Street

City Grand Rapids State MN Zip 55744

Industry description (e.g., *Manufacture of motor truck trailers*)

Utility

North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 37

Total hours worked by all employees last year 85,377.01

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive _____ Title _____

Phone 218-326-7687 Date 2/11/2025

Reset



Operational Excellence (OE)

Operations: Wastewater Operator Night Safety Checks by Mike LeClaire

Project Highlights:

- Wastewater Operator request to WW Operations Director for Safety Checks for WW Operator night shift
- Lone Worker – one person working during night shift
- CRC after-hour call center managing safety check calls
- Operator calls at the beginning and end of their shift
- Safety Check text at 9PM, 12AM & 3AM
- No text response, CRC will call the WW operator phone
- No call response, CRC will call emergency contacts
- Started Safety Checks 2/17/2025



Grand Rapids Public Utilities

Upcoming Commission Meetings

Work Session: March 12, 2025

Regular Meeting: March 19, 2025



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