

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, February 14, 2024

5:00 PM

CALL TO ORDER: NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, February 14, 2024 at 5:00 PM.

Chair Martin called the meeting to order at 5:00 PM.

## CALL OF ROLL:

Present: Barr, Blocker, Casteel, Dobbs, Martin, Richards, Squadroni

Absent: Kee, Teigland

## APPROVAL OF AGENDA:

Motion to approve agenda as presented.

Mover: Richards

Seconder: Dobbs

Result: Passed unanimously

## PUBLIC COMMENT (if anyone wishes to address the Board):

Cassey Casteel, Grand Rapids resident, provided comment on library collections and hours.

## APPROVAL OF MINUTES:

1. Consider a motion to approve Library Board Meeting Minutes from 01-10-2024.

Motion to approve minutes: Richards

Seconder: Blocker

Result: Passed unanimously

## COMMUNICATIONS:

None.

## FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to approve payment of Bill List.  
Motion to approve payment of Bill List as presented.  
Mover: Dobbs  
Second: Blocker  
Result: Passed 7-0 roll-call

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations as listed on the attached resolution.  
Motion to approve Consent Agenda as presented.  
Mover: Blocker  
Second: Dobbs  
Result: Passed 7-0 roll-call

REGULAR AGENDA:

4. City Government Academy  
Informational
5. Library Advocacy  
Informational
6. Arrowhead Library System Invoice for Automation Costs  
Informational

UPDATES:

Foundation update by Barr: next meeting is 02-15-2024 at 5:00 PM – CPC.

STAFF REPORTS:

7. Review Library Reports and Statistics  
Informational

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:16 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 13, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

DATE: 02/07/2024  
TIME: 15:00:42  
ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/14/2024

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0118100	ARAMARK UNIFORM SERVICES	168.72
0118660	ARROWHEAD LIBRARY SYSTEM	21.00
0201428	BAKER & TAYLOR LLC	2,262.57
0212124	BLACKSTONE PUBLISHING	376.00
0215750	BOUNDARY WATERS JOURNAL	30.00
0305485	CENGAGE LEARNING INC	6,228.00
0315455	COLE HARDWARE INC	26.99
0718010	CITY OF GRAND RAPIDS	1,746.67
0914540	INNOVATIVE OFFICE SOLUTIONS LL	334.09
0914800	INVEST EARLY PROJECT	1,500.00
1309055	MIDWEST TAPE LLC	225.65
1309268	MINNESOTA LIBRARY ASSOCIATION	230.00
1821700	MICHAEL RUSSELL	885.00
1901535	SANDSTROM'S INC	195.91
2018680	TRU NORTH ELECTRIC LLC	102.46
2114356	UNIQUE MANAGEMENT SERVICES	221.35

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$14,554.41

CHECKS ISSUED-PRIOR APPROVAL  
PRIOR APPROVAL

0100053	AT&T MOBILITY	54.46
0113105	AMAZON CAPITAL SERVICES	72.82
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	66,763.10
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	119.08
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	118.78
1309335	MINNESOTA REVENUE	58.51
1516220	OPERATING ENGINEERS LOCAL #49	9,612.00
1601750	PAUL BUNYAN COMMUNICATIONS	323.02
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,231.30
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$79,831.97

TOTAL ALL DEPARTMENTS \$94,386.38

RESOLUTION NO. 2024-2  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

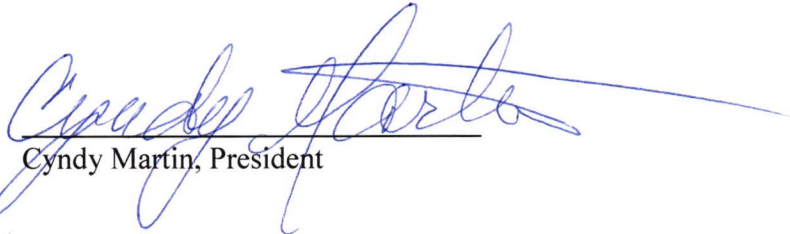
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

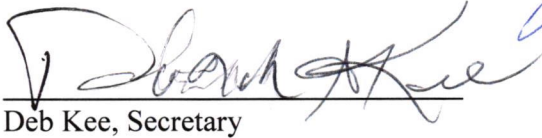
**Grand Rapids Area Library Foundation – \$2,148.09 (\$1,500 Story Time, 648.09 Children’s Program Supplies)**

**Nick and Nancy Eltgroth - \$500.00 (undesignated)**

Adopted this 14th day of February 2024



Cyndy Martin, President



Deb Kee, Secretary