



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

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**AGENDA DATE:** January 22, 2025

**AGENDA ITEM:** Consider a motion to ratify the procurement contract with Cogsdale to install MS GP Dynamics, CMG, CSM upgrade and provide technical support for \$12,375

**PREPARED BY:** Jean M. Lane, Business Services Manager

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## **BACKGROUND:**

This purchase was unexpected and not planned in the approved Business Services Department 2024 operations budget. The 2025 payroll tax tables are included in the upgrade and are not available separately from the full upgrade. This purchase was made with Procurement Policy G.030 being followed. A certificate of insurance and a copy of the signed contract are on file.

This upgrade is required to process the 2025 payroll. The City IT Department lacked the knowledge and time to perform this upgrade, so GRPU requested assistance from Cogsdale with a contract price of \$12,375.

## **RECOMMENDATION:**

Approve a motion ratify the procurement contract with Cogsdale to install MS GP Dynamics, CMG, CSM upgrade and provide technical support for \$12,375