



## REQUEST FOR COUNCIL ACTION

**AGENDA DATE:** September 25, 2023

**AGENDA ITEM:** Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check

**PREPARED BY:** Laura Pfeifer

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### **BACKGROUND:**

Accounts payable check #152401 issued to Betty Gigante on February 21, 2023 for \$1,100.00 is lost. Betty Gigante has completed an Affidavit of Lost Check for the lost check.

### **REQUESTED COUNCIL ACTION:**

Make a motion to void lost accounts payable check #152401, issue a new check and waive bond requirements for the check issued to Betty Gigante in the amount of \$1,100.00.