

CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, September 14, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, September 14, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair MacDonell called meeting to order at 5:00 pm

CALL OF ROLL:

Present: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Squadroni, Tabbert

Absent: Teigland

Staff present: Richter

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Martin

Seconder: Richards

Result: Passed on voice vote

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

Consider approval of Library Board Minutes

1. Consider approval of 08-10-2022 Library Board Meeting Minutes

Motion to: approve 08-10-2022 minutes as presented

Mover: Kee

Seconder: Richards

Result: Passed on voice vote

COMMUNICATIONS:

2. Note from Library volunteer

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

Consider approval of financial reports and payment of bills as presented.

2. Consider a motion to approve financial reports and payment of bills as presented.

Motion to: approve financial reports and payment of bills as listed in the Board packet

Mover: Blocker

Secunder: Kee

Result: Passed on roll-call vote 8-0

CONSENT AGENDA (Roll Call Vote Required):

3. Donation Resolution 2022-08

Motion to: approve Consent Agenda as presented

Mover: Richards

Secunder: Lassen

Result: Passed on roll-call vote 8-0

REGULAR AGENDA:

5. Review Preliminary 2023 Budget - informational
6. Arrowhead Library System Funding Request to Itasca County - informational
7. Everything you always wanted to know about Minimum Level of Local Support - informational
8. Review Collection Development Guidelines - informational

UPDATES:

Friends:

Friends update by Lassen: book sale last weekend raised about ~\$1,000; next meeting 9/19

Foundation:

Foundation update by Tabbert: McCarty Park up and running; check out new website grlibraryfoundation.org – Nicole has updated it nicely with pictures and verbiage highlighting projects and community collaborations; next meeting 9/15 at CPC

STAFF REPORTS:

9. Staff Reports and Library Statistics

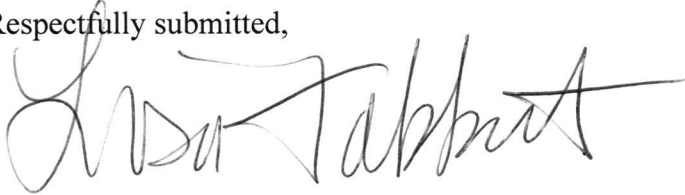
Library Director reviewed Library reports and statistics

ADJOURNMENT:

Chair MacDonell adjourned the meeting at 5:32 pm

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 12, 2022, AT 5:00 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa Tabbert", with a long horizontal flourish extending to the right.

Lisa Tabbert

Library Board Secretary

RESOLUTION NO. 2022-08
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,


NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Library Foundation \$1,174.24 (\$900.00 for June/July Story Time and \$274.24 Artastic Supplies)

Adopted this 14th day of September, 2022



Lisa Tabbert, Secretary



Jean MacDonell, President

GRAND RAPIDS PUBLIC LIBRARY LIST - SEPTEMBER 14, 2022

DATE: 09/07/2022
 TIME: 14:41:51
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/14/2022

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	1,096.61
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	20.80
0201428	BAKER & TAYLOR LLC	1,994.81
0305485	CENGAGE LEARNING INC	25.19
0405500	DEMCO INC	708.46
0701650	GARTNER REFRIGERATION CO	2,721.74
0718010	CITY OF GRAND RAPIDS	4,523.63
0914325	INGRAM ENTERTAINMENT INC.	125.63
0914540	INNOVATIVE OFFICE SOLUTIONS LL	183.96
0914800	INVEST EARLY PROJECT	400.00
1015325	JOHNSON CONTROLS FIRE	825.57
1305203	APG MEDIA OF MINNESOTA, LLC	227.55
1309525	UNIVERSITY OF MN (MINITEX)	499.00
1605665	PERSONNEL DYNAMICS LLC	1,239.30
1901535	SANDSTROM'S INC	124.72
1920555	STOKES PRINTING & OFFICE	9.98
2114356	UNIQUE MANAGEMENT SERVICES	116.50
2201151	VACKER INC	867.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$15,798.89

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.47
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,036.46
1301146	MARCO TECHNOLOGIES, LLC	120.43
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309265	MN DEPT OF LABOR & INDUSTRY	30.00
1309335	MINNESOTA REVENUE	31.38
1415479	NORTHERN DRUG SCREENING INC	25.00
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.50
1621130	P.U.C.	3,282.01
2209665	VISA	671.25
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$55,005.16

TOTAL ALL DEPARTMENTS \$70,804.05