

GRAL Director's Report

OCTOBER 2022

ADVOCACY

-City of Grand Rapids Preliminary Levy

The Grand Rapids City Council adopted a preliminary levy 9/26 for FY 2023 that includes \$759,331 for the Library (the same as FY 2022). There is a 0% increase in the City Levy.

-Arrowhead Library System Request to Itasca County

The ALS funding request to Itasca County seeking a 2.5% increase over the FY 2022 support amount to \$402,526 was not included in the Preliminary Levy for 2023 adopted 9/27. The Regional Library line item remains at \$392,709. There is a 0% increase in the County Levy.

-Local Elections (especially County Board of Commissioners)

The Library is locally funded by City and County property tax levies. Three County Board seats are open – with no incumbents running. The outcome of these races could influence our goal of an equitable funding scenario.

LIBRARY MANAGEMENT

-MINITEX Cooperative Purchasing

I having included the latest MINITEX Cooperative Purchasing Cost Savings Report as an example of how GRAL benefits from the cooperative agreements made by previous Library Board members.

-Encompass Engineering Report

The report from Encompass Engineering is included in this packet. The Board will consider a staff recommendation during the Regular Agenda.

-Media Drop

The Friends have agreed to fund a new media drop hardware (to match the new book drop). I am working with the Friends to obtain rolling book drop bins – for consideration at a future meeting. Rolling bins would eliminate Library staff getting down on hands and knees to collect materials in the book drop. UPDATE: bins are in-service!

FACILITIES MAINTAINANCE / SPACE

-Fire alarm

9/17 and 9/18 Itasca County Dispatch received notification of fire alarm activation at the Library. There was no fire - these were nuisance alarms. At the recommendation of the Fire Chief, I notified our monitoring service to place the system in standby mode and contact a system technician to test the system.

-Book drop

I ordered hardware for a new Media Drop to compliment the new Book Drop – estimated to arrive in 6-8 weeks. Timing of installation will depend on weather and contractor availability (Al's Restoration).

-Library Grounds

I am working with KAXE and the Public Works Director on a grant related to our ongoing RiverFest collaboration. One of the elements of our proposal is a request for funding for planting trees and shrubs at the Library.

FIRE RESPONSE

I responded to four fire calls from the Library in September.

END OF REPORT

Assistant Director Report

October 2022

By Amy Dettmer

School Visit

Once school was back in session for the year, Northern Lights Community School reached out about a visit to the library. On September 13, 25 students (6, 7, 8th grade) and 4 adults made the trek to the library. They were interested in learning what else besides books the library has to offer for middle school. They were divided into 3 groups and I spent about 20 minutes with each group. I did an activity where they filled in a blank to complete words that described offerings at the library. One example was fishing rod. Then I took the group on a tour showing where the items were. It was fun to have a school group in the building again!

Teens Top Ten

Teens Top Ten is a "teen choice" list, where teens nominate and choose their favorite books of the previous year. There are 25 book nominees. Teens have until mid-October to vote for their favorites with the top ten announced in late October. A display in YA has the top 25 nominee lists attached to bags with a food surprise in it that teens are welcome to take (and eat!)

September in Children's

For me, September is always a sigh of relief, a getting-back-to-normal kind of month. This September proved no different. (And, September is National Chicken Month! I hope you had a chance to check a chicken book out from our display! 😊)

One exciting September getting-back-to-normal thing: I hosted my first in-person class since Covid! Well, okay, they were Class Act students from ICC, but, they were, indeed, students! I enjoy spending a bit of time with the freshmen class each year, to talk about how teachers can collaborate with their public library to support their classroom needs. I send them home with articles about using picture books in classrooms (even at the high school level) and, my favorite, how one phy-ed teacher starts every lesson with a picture book.

We had another online CLAS (Children's Librarians of the Arrowhead System) meeting in September, and are planning an in-person meeting for early winter. (Fingers crossed!) I feed off the energy and ideas in a room, so I'm very much looking forward to being in the same room with my cohorts. We continued Online Storytime filming, and I recorded another radio piece about new Children's Books for KAXE. We had no Artastic in September, as we have found that, historically, programs in September and May are lightly attended.

Looking forward, we are starting afterschool programming in October, and Lego Club in November! Amy Savelle will host a monthly "Afterschool with Ms. Amy" class for school-age kids, beginning October 19. My hope is to have four afterschool programs per month by December or January. Stay tuned...and happy reading!

Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	0	0	0	0	0	0	0	0

Checkin

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
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Normal	8331	11131	-26	7708	8	79370	56223	41
Late	2115	2064	2	1435	47	17070	9839	73
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
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Total	10446	13195	-21	9143	14	96440	66062	45

Requests Placed

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
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Placed	1696	1816	-7	1574	7	16463	21023	-22
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Total	1696	1816	-7	1574	7	16463	21023	-22

Requests Resolved

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
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Cancelled	102	85	20	72	41	767	1096	-31
Filled	2687	2797	-4	2541	5	24896	30952	-20
Expired	2	1	100	18	-89	24	42	-43
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Total	2791	2883	-4	2631	6	25687	32090	-20

Holdes Resolved

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
Picked Up	1574	1712	-9	1586	-1	14944	21010	-29
Cancelled	1	3	-67	5	-80	29	33	-13
Expired	109	133	-19	125	-13	1149	1259	-9
Total	1684	1848	-9	1716	-2	16122	22302	-28

Overdues

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
1st Notice	670	536	25	327	104	4446	2079	113
2nd Notice	4	0	100	1	300	20	9	122
3rd Notice	2	1	100	0	100	5	6	-17
4th Notice	1	0	100	0	100	3	2	50
5th Notice	0	0	0	0	0	0	0	0
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	241	193	24	149	61	1330	572	132
Total	918	730	25	477	92	5804	2668	117

Borrower Delta

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	79	107	-27	110	-29	807	448	80

New (Manual)	446	346	28	537	-17	4310	3642	18
Deleted (Manual)	123	906	-87	269	-55	6368	3779	68
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	569	1252	-55	806	-30	10678	7421	43

Acquisitions Activities

Description	Sep 2022	Aug 2022	%chg	Sep 2021	%chg	2022 YTD	2021 YTD	%chg
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Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	324	197	64	351	-8	2573	2187	17
Items Rcvd by Ven	334	199	67	357	-7	2612	2227	17
Claims	0	0	0	0	0	0	0	0
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Total	658	396	66	708	-8	5185	4414	17

Grand Rapids Area Library

Reference Statistics

September 2022

	September 2022	YTD 2022
Door Count	2774	38708
Reference Questions	272	2518
Computer Help Over 5 Minutes	37	288
Tests Proctored	2	12
Public Computer Use: Sessions	246	2749
Public Computer Use: Hours Used	163	1879
Special Computer Sessions	126	1014
Passports Accepted	75	569

September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 2344	2 2936 JN FTO 7	3 11
4	5 CLOSED	6 3233 JN FTO 7	7 3509 JN FTO 5	8 3710 4 JN FTO 6	9 CLOSED JN FTO	10 4520 RIVERFEST 18
11	12 4789 JN FTO 3	13 5048 3	14 5324 4	15 5561 5	16 5729 2	17 17
18	19 6033 4	20 6251 2	21 6498 5	22 6698 2	23 6820 5	24 18
25	26 7062 2	27 7245 1	28 7502 2	29 7767 4	30 7893 2	11

September 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
				0	1 3+14	2 13	3
				NP	NP	NP	
				 	 	 	
4	5	6 3+12	7 2+11	8 1+11	9 3	10	
		NP	NP	NP			
		 		 			
11	12 2+13	13 1+14	14 2+21	15 2+12	16 7	17	
	NP	NP	NP	NP	NP		
	 	 	 	 	 		
18	19 2+11	20 5+11	21 2+13	22 4+9	23 11	24	
	NP	NP	NP	NP	NP		
	 	 	 	 	 		
25	26 11	27 1+11	28 3+10	29 9	30 6		
	NP	NP	NP	NP	NP		
	 	 		 			

Children's Stats

Month September 20 22

Online Storytime

Programs: 5

Facebook views: 300

YouTube views: 228

Total views: 528

Artastic

Programs: 0

Facebook views: 0

YouTube views: 0

Total views: 0

Kits handed out: 0

Class Visits

Groups: 1 Students: 25

People: 29 Adults: 4

Reference Questions: 256

Reference Questions 2021: 248

September 2022

25

Sun

Mon

Tue

Wed

Thu

Fri

Sat

				1 9	2 10	3 19
4	5 closed	6 9	7 16 NO Ellen	8 12 NO Ellen	9 closed	10 31
11	12 2	13 20	14 17 NO Ellen	15 20 NO Ellen	16 10	17 79
18	19 13	20 22	21 14	22 11	23 4	24 44
25	26 8	27 9 No Andy	28 18	29 15	30 7 No Val	31

GRAND RAPIDS AREA LIBRARY: 2022 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Program Committee		Teen Advisory Board		Friends of the Library		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	26	124.75	5	125.25	8	8.00	0	0.00	0	0.00	3	39.00	9	27.00	31	250.00
February	23	94.00	7	109.00	9	9.00	0	0.00	0	0.00	8	46.00	2	10.00	30	203.00
March	18	112.50	9	128.00	7	7.00	0	0.00	0	0.00	8	60.50	1	4.00	27	240.50
April	31	160.00	7	85.25	6	6.00	0	0.00	0	0.00	13	72.50	9	29.00	38	245.25
May	25	131.25	8	101.50	8	8.00	0	0.00	0	0.00	12	69.00	2	6.50	33	232.75
June	35	224.75	10	112.25	7	7.00	0	0.00	0	0.00	25	156.50	1	5.00	45	337.00
July	22	138.50	9	91.00	6	6.00	0	0.00	0	0.00	11	73.00	1	6.00	31	229.50
August	33	283.50	9	139.75	8	8.00	0	0.00	0	0.00	11	95.50	1	5.00	42	423.25
September	34	195.50	10	94.50	8	8.00	1	3.00	0	0.00	14	114.50	6	20.00	44	290.00
October																
November																
December																
Total		1464.75		986.50		67.00		3.00		0.00		726.50		112.50	*	2,451.25