

## **Police Community Advisory Board Meeting**

September 2, 2021

Grand Rapids Fire Hall

104 SE 11<sup>th</sup> St. Grand Rapids, MN 55744

4:30 – 5:30 pm

**1. Call to Order:** Board Chair Wendy Uzelac called the meeting to order at 4:33 pm.

### **2. Roll Call**

Present: Dan Butterfield, Stephen Connolly, Wendy Uzelac, Courtney Kerns, Pam Dowell, Jackie Dowell, Tom Neustrom, Scott Cook, Steve Schaar (GRPD), Jackie Heinrich (GRPD)

Absent: Laurie Turman, Liz Branum, John Nalan, Megan Phillips

**3. Public Comment:** No members of public present for comment; one to observe only.

**4. Correspondence:** Copies of Board member Jim Martinetto's resignation letter handed out.

**5. Approval of the Minutes:** Motion made by Neustrom, seconded by Cook and P. Dowell, to approve minutes from June 3, 2021. Passed unanimously.

### **6. Business**

- a. Meeting day of week and time: Motion by Neustrom to keep the current day of week (Thursday) and current time (4:30 p.m.), with only possible adjustment being which Thursday of month. Seconded by P. Dowell. Passed unanimously.
- b. Meeting frequency: Motion to keep to the quarterly schedule, with the ability to call additional meetings as needed, made by Butterfield and seconded by Neustrom. Passed unanimously.
- c. By-law changes: Under Article III, Section F., Board discussed adding the following language to the end: "It is the responsibility of each Board member to understand the duration of their term. It is also their responsibility to reapply at the end of their term if they desire to be considered for re-appointment." Motion to accept changes made by P. Dowell and seconded by Connolly. Passed unanimously. Board decided to add member terms to future meeting minutes, for reference. Proposed changes pertaining to restructuring/renaming Board to Police Advisory Committee tabled pending submission of additional information by P. Dowell. Motion to table by Butterfield, seconded by Cook. Passed unanimously.

### **7. Updates**

- a. P. Dowell shared her experiences of doing a Saint Paul Police Department ride-along and visiting the George Floyd Memorial in Minneapolis.
- b. Newly appointed GRPD Chief Steve Schaar provided updates about the expanded Riverfest music event happening September 10-11; police force and reserves and other emergency personnel would be on hand. The GRPD is in the process of restructuring, eliminating the assistant chief position and adding two captains and two sergeants (pending City Council approval). They anticipate adding one patrol officer in the near future. The GRPD budget went

up slightly. New body cams and possibly squad car cams will be implemented. The citizen's police academy will hopefully be conducted next spring. After an inquiry by J. Dowell, Schaar confirmed an officer's presence was requested at the upcoming school board meeting.

**8. Adjournment-** Motion to adjourn at approximately 5:30 made by Neustrom, seconded by Butterfield. Passed unanimously.