



## GRAND RAPIDS PUBLIC UTILITIES COMMISSION

### MEETING MINUTES

Tuesday, October 12, 2021

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, October 12, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PRESENT:** President Tom Stanley, Secretary Kathy Kooda, Commissioner Rick Smith.

**ABSENT:** Commissioner Rick Blake with notice, Commissioner Luke Francisco with notice.

**Others Present:** General Manager Julie Kennedy, Business Services Manager Jean Lane, Electric Department Manager Jeremy Goodell, Water/Wastewater Department Manager Steve Mattson, Administrative/HR Assistant Chris Flannigan, and Pete Garsow of ICTV

**PUBLIC FORUM:** None present

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the minutes of the September 15, 2021 Regular meeting.

Motion made by Secretary Kooda, Seconded by Commissioner Smith.  
Voting Yea: President Stanley, Secretary Kooda, Commissioner Smith

**VERIFIED CLAIMS:**

2. Consider a motion to approve the verified claims for September 2021 in the amount \$1,893,594.04 (Computer Check Register \$1,458,874.63 and Manual Check Register \$434,719.41).

Motion made by Commissioner Smith, Seconded by Secretary Kooda.  
Voting Yea: Secretary Kooda, Commissioner Smith  
Voting Abstaining: President Stanley

**COMMISSION REPORTS:** No items.

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for September 2021. Approved by consent agenda vote.

4. Consider a motion to authorize the sale and/or disposal of surplus property. Approved by consent agenda vote.
5. Consider a motion to approve final payment for the Solar plus Storage Grading project in the amount of \$8,996.33. Approved by consent agenda vote.
6. Consider a motion to approve the Letter of Agreement with the AFSCME Local 3456 Bargaining Unit regarding Article 17 Section 4 of the Collective Bargaining Agreement retroactive to September 19, 2021. Approved by consent agenda vote.
7. Consider a motion to confirm filling the Customer Service Representative positions with the preferred candidates, Jodi Esler and Cindy Trbojevich. Approved by consent agenda vote.
8. Consider a motion to confirm filling the Lead Customer Service Representative position with the preferred candidate, Paula Hennemann. Approved by consent agenda vote.

Motion made by Secretary Kooda, Seconded by Commissioner Smith, to approve the the Consent Agenda as presented.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Smith

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Smith, Seconded by Secretary Kooda, to approve the Regular Agenda, as presented.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Smith

#### ADMINISTRATION:

9. General Manager Kennedy reviewed the October Administration Department Report with the Commission.

#### BUSINESS SERVICES DEPARTMENT:

10. Business Services Manager Lane reviewed the October Business Services Department Report with the Commission.

#### ELECTRIC DEPARTMENT:

11. Electric Department Manager Goodell reviewed the October Electric Department Report with the Commission.

#### WATER AND WASTEWATER DEPARTMENT:

12. Water/Wastewater Department Manager Mattson reviewed the October Water and Wastewater Department Report with the Commission.
13. Consider a motion to adopt Resolution No. 10-12-21-10 Supporting And Authorizing Submission Of An Application To Minnesota Management And Budget Requesting Funds

From The 2022 State Appropriation Funded From State General Bonds For Design And Construction Of The Grand Rapids Public Utilities Water Treatment Plant Renovation Project In Grand Rapids, Minnesota.

Motion made by Commissioner Smith, Seconded by Secretary Kooda.  
Voting Yea: President Stanley, Secretary Kooda, Commissioner Smith

**SAFETY:**

14. General Manager Kennedy reviewed the October Safety Report with the Commission.

**ADJOURNMENT:**

By call of the chair, the regular meeting was declared adjourned at 4:35 PM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.