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May 16, 2023

RE: Request for Surveying Proposal
City of Grand Rapids
Grand Rapids, MN
Proposal for ALTA / NSPS Land Title Survey

Rob Mattei
Director of Community Development
City of Grand Rapids

Short Elliott Hendrickson Inc. (SEH®) is pleased to provide this proposal for Request for Surveying Proposal for property in Grand Rapids, MN. Please review our proposal letter and if acceptable we will provide an agreement for execution referencing this letter.

Project Understanding

City of Grand Rapids (Client) is seeking a cost estimate for the preparation of an ALTA / NSPS Land Title Survey for a property located in Grand Rapids, MN location. The subject parcels are known as Itasca County PID's 91-033-1410, 91-033-1430, 91-033-1406 and 91-033-4120.

Scope

SEH will complete the following tasks:

Task 1 – ALTA / NSPS Land Title Survey:

- Perform a survey pursuant to the 2021 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, including Table A items 1-4, 6(a)(b), 7(a)(b1)(b2)(c), 8, 9, 11(a)(b), 13, 14, 16, 17 and 18, of the 4 tracts listed above.
- The certificate will be as specified in Section 7 of the 2021 ALTA/NSPS Standards and will be made out to the owner and the title company. Additional parties may be certified to for an additional fee.
- Provide a Pro Forma version (in PDF format) of the survey for review and comment by the interested parties.
- Provide 1 set of revisions based on the consolidated comments of the interested parties.
- Provide the final signed ALTA / NSPS Land Title Survey in PDF format.

Exclusions:

- Wetland Delineation Report.

Assumptions:

- Client will provide SEH a current Title Commitment.
- Client will provide SEH with a zoning letter if applicable.
- Utility locate markings from an 811 ticket will be combined with plan and other source information to develop a view of the underground utilities. However, lacking excavation, the exact location of underground features cannot be accurately, completely, and reliably depicted.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

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Deliverables:

- Signed final ALTA/NSPS Land Title Survey drawings per parcel in PDF format.
- Find or set property monuments at the corners of the parcels.

Schedule:

- Property monuments will be set 30 days from the receipt of the title work.
- Pro Forma versions of the survey will be made available 30 days from the receipt of the title work from Client.
- Final signed surveys will be made available 2 weeks from the receipt of all review comments.

Payment

The lump sum fee including expenses is **\$6,800**.

Additional Services requested by Client not included in the scope above will be provided on an hourly basis including direct expenses. If requested, an estimate of the fee can be provided ahead of completing the work.

Thank you for the opportunity to provide a proposal. Please contact me at dbemboom@sehinc.com or 320.250.0152 to discuss.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Daniel Bemboom, PLS
Professional Land Surveyor
(Lic. MN, WI)