



REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 10, 2026

AGENDA ITEM: Consider approving an agreement with Oracle NetSuite for Government for additional assistance with the Planning & Budgeting software and accept the signature of the Finance Director after the fact.

PREPARED BY: Laura Pfeifer

BACKGROUND:

As the budgeting process for 2027 and 2028 are in full swing, we have discovered initial training of the new City-wide Enterprise Resource Planning (ERP) Budgeting software was not sufficient. Initial training was provided well before the new finance director was hired and before the new software was even installed.

At the direction of City Administrator, Tom Pagel, we contacted Oracle NetSuite for Government (NS4G) to provide us with additional training for the planning and budgeting software. The attached agreement provides for up to fifty-two (52) hours at a cost not to exceed \$8,200.00.

RECOMMENDATION:

Make a motion to approve an agreement with Oracle NetSuite for Government for additional assistance with the Planning & Budgeting software and accept the signature of the Finance Director after the fact, at a cost not to exceed \$8,200.00 to be paid from the finance department professional services expenditures.