



REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 10, 2026

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #163063 issued to Cengage Learning, Inc., on May 14, 2026, for \$271.50 is lost. An authorized representative of payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #163063, issue new check and waive bond requirements for the check to Cengage Learning, Inc. for the amount of \$271.50.