



REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider recommended appointment to the position of Police Sergeant; and authorize Human Resources to post, interview and hire for an open position of Police Officer, if approved for the OTS grant for DWI Officer.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

In February, City Council authorized Human Resources to post, interview, and hire for the open position of Patrol Sergeant. Based on staffing needs, this position was posted in early July with a closing date of July 18, 2024.

The Police Department received several letters of interest for this position. Interviews for the position of Patrol Sergeant will be held on Monday, July 22, 2024. The Police Department has several employees that are away from the office for an extended period of time, two of these employees fill the role of Police Sergeant. One of the duties of a Police Sergeant is to approve cases to get to Itasca County, for processing, therefore, it is essential to fill this open position in a timely manner.

The interview committee will have a recommendation for appointment to the position of Police Sergeant at tonight's meeting.

In addition, if the City is awarded the Office of Traffic Safety (OTS) grant for a DWI Officer, we are requesting authorization for Human Resources to begin the process of posting, interviewing, and hiring for this position. All costs for this position, including wages, benefits, training, and traffic-related overtime will be 100% covered by the OTS grant for a DWI Officer.

REQUESTED COUNCIL ACTION:

Make a motion to (1) appoint the recommended applicant to the position of Police Sergeant, effective August 4, 2024, with an hourly salary to be set according to the Law Enforcement Labor Services, Inc. (Local No. 345) Police Sergeants CBA, and a six-month probationary

period; and (2) authorize Human Resources to begin the process of posting, interviewing, and hiring for an open position of Police Officer, if awarded the Office of Traffic Safety grant for a DWI Officer.