



**ARTS & CULTURE COMMISSION**  
**MEETING MINUTES**  
**Tuesday, November 02, 2021**  
**3:45 PM**

CALL TO ORDER:

Meeting called to order at 3:52pm.

PRESENT:

Commissioner Anne-Marie Erickson

Commissioner Ed Zabinski

Commissioner Jennifer Gorman

Commissioner Kari Hedlund

Commissioner Myrna Peterson

City Administrator Tom Pagel is also in attendance via GoTo Meeting

ABSENT:

Commissioner Kayla Aubid

Commissioner Gail Otteson

Commissioner Tom Sippola

PUBLIC INPUT: (if anyone wishes to address the Commission)

None.

SETTING THE AGENDA:

Request was made to add the Agenda Item "Plaques" to the Agenda under Business.

**Motion was made to accept the agenda with the addition of the Plaques Item by Commissioner Zabinski, second by Commissioner Peterson. All in favor, motion passed.**

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. Approve the Minutes from Tuesday, September 7th, 2021 Arts & Culture Commission Mtg

**Motion was made to accept the Minutes from September 7, 2021 by Commissioner Peterson, second by Commissioner Erickson. All in favor, motion passed.**

FINANCIALS:

2. Review Current Revenue & Expenditures Report for October 2021

City Administrator Tom Pagel to check and verify the financials regarding the bike rack expenditure.

## BUSINESS:

### 3. Art Plan & Goal Setting:

Regarding an email from the Executive Director Katie Marshall of the MacRostie Art Center, who is requesting funding for a Storm Drain Design Class hosted by local artist Lea Friesen. The proposal request for the class is for \$1,200. The funds would assist with the Artist Fee of \$800 - which includes research and prep, instruction and creating stencils. The cost for the Mylar stencils themselves is \$300 and the Class Materials and Studio Use is \$100.00.

**Motion was made by Commissioner Peterson and second by Commissioner Erickson to issue a check of \$1,200.00 to the MacRostie Art Center for the Storm Drain Design Class.**

### 4. Arts Liaison:

The Arts Liaison would be someone to shepherd arts programs. The initial amount of time required would be approximately 5-10 hours on average, but depending on projects, it could be up to 40 hours. The position could be similar to a project manager and finding the right person is still ongoing.

### 5. Autonomous Vehicle Project:

Commissioner Peterson said that everything is "on a roll" and they are waiting to get on the County's Agenda. There was a soft launch around June 22, 2021 or so. They saw lots of community engagement mapping routes etc and two art teachers are involved from the middle school and the high school regarding design ideas.

### 6. Meeting Frequency

The meeting frequency can be every other month according to the By-Law's Rules of Frequency of a meeting.

## UPDATES:

### 7. Artist in Residence - David Dobbs Update

There is no update at this time.

### 8. County Update

City Administrator Tom Pagel suggested that the Arts & Culture Commission wait to talk to the county regarding art on the jail until the building gets built. Right now, it's not their focus.

### 9. Plaques:

The City Administrator Tom Pagel showed what the art plaques looked like that he would like to order for the rest of the art around the city. There was some style and wording discussion such as, taking out the colons, translating the Anishinaabe words in parenthesis, some of the type could be smaller and then changing the wording to say "Commissioned by the Arts & Culture Commission" and taking out the the earlier one on one of the previous lines. Cost for the plaques includes the plaque, frame, and post for the six plaques would be \$3,789.00.

**Motion was made by Commissioner Hedlund and second by Commissioner Erickson to spend \$3,789.00 on the purchase of six plaques and issue check to Vacker Sign Co for the local artwork around the city.**

## ANNOUNCEMENTS:

Official presentation of the Mayor's Art Award to be given at the December 20th, 2021, City Council Meeting. All Commission members invited to attend and therefore, there is a possibility of a quorum and a notice of possible quorum should be posted prior to the December 20th, 2021, City Council Meeting.

SET AGENDA FOR NEXT MEETING:

1. Approval of Minutes
2. Review Financials
3. Art Plan & Goal Setting
4. Arts Liason
5. Meeting Frequency
6. Artist in Residence - David Dobbs
7. Mayor's Art Award

ADJOURN:

**Motion made to adjourn by Commissioner Erickson and seconded by Commissioner Peterson. All in favor, motion passed.**

Respectfully submitted by Cynthia Lyman