



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: October 30, 2024

AGENDA ITEM: Consider a motion to approve TASC (Total Administrative Services Corporation) as the COBRA/MN Continuation/MN Public Employee Continuation Service and authorize the General Manager to sign the COBRA Premium Collection Forms.

PREPARED BY: Megan Sjostrand, Executive/HR Assistant

BACKGROUND:

On July 26, 2024, GRPUC issued a request for proposals (RFP) for a service administrator for COBRA / Minnesota Continuation and MN Public Continuation Administration. The proposals were to be submitted by September 2, 2024.

The requirements of the proposed submittals were to replicate normal day-to-day services covered by the current plan administrator. All current participants on continuation would need to be migrated to the new administrator upon the effective date. Each plan administrator submitting a proposal was requested to adhere to our specifications in order that the GRPUC may have uniform proposals to compare.

A.T. Group LLC, acts as GRPUC's consulting agent of record. A.T. Group LLC conducted this RFP, and functioned as the servicing agent for this administrative program. Since A.T. Group LLC is not being compensated directly by GRPUC for this service, no commission will be payable to other Brokers, Agents, or Consultants.

GRPUC received 11 proposals from the RFP. The proposal from the existing administrator TASC (Total Administrative Services Corporation) has the lowest rates. GRPU staff will continue to evaluate the agreement annually.

RECOMMENDATION:

GRPU staff is recommending approval of TASC (Total Administrative Services Corporation) as the service administrator for COBRA/MN Continuation/MN Public Employee Continuation Service.