

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, March 08, 2023

5:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, March 8, 2023 at 5:00 PM.

## CALL TO ORDER:

Meeting called to order at 5:00 PM by Chair Martin

## CALL OF ROLL:

All Board members present.

Staff present: Will Richter

## APPROVAL OF AGENDA:

Motion to approve agenda with the subtraction of item #3.

Mover: Blocker

Seconder: Richards

Result: Passed unanimously

## PUBLIC COMMENT (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 02-08-2023.

Motion to approve Library Board Meeting Minutes from 02-08-2023.

Mover: Richards

Seconder: Teigland

Result: Passed unanimously

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review Library Financials and consider a motion to approve payment of Bill List as presented.

Motion to approve Library Financials and payment of Bill List as presented minus Lake Superior Zoological Society.

Mover: Richards

Secunder: Blocker

Result: Passed 9-0 on a roll-call vote

CONSENT AGENDA (Roll Call Vote Required):

3. Consider authorizing payment in advance to Lake Superior Zoological Society for Zoomobile appearance at Summer Celebration event 08-16-2023.

PULLED

4. Consider accepting donations as listed on Donation Resolution 2023-4.

Motion to approve consent agenda as amended.

Mover: Kee

Secunder: Teigland

Result: Passed 9-0 on a roll-call vote

REGULAR AGENDA:

5. Arrowhead Library System Invoice for 2023 Automation Costs  
Informational
6. Grand Rapids Area Library Foundation President Report 2022  
Informational
7. Consider a motion to approve 2022 Minnesota Public Library Annual Report.  
Motion to approve 2022 Minnesota Public Library Annual Report  
Mover: Kee  
Secunder: Richards  
Result: Passed unanimously

UPDATES:

Friends:

By Teigland

Next meeting 03-13-2023

Foundation:

By Barr

Next meeting 04-20-2023

STAFF REPORTS:

8. Library Reports and Statistics

Library Director reviewed reports and statistics.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:33 PM

NEXT REGULAR MEETING IS SCHEDULED FOR April 12, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 8, 2023

DATE: 03/01/2023  
 TIME: 13:01:35  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/08/2023

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	31.50
0201428	BAKER & TAYLOR LLC	3,243.67
0218550	BRODART COMPANY	149.21
0305485	CENGAGE LEARNING INC	330.33
0701650	GARTNER REFRIGERATION CO	203.28
0718010	CITY OF GRAND RAPIDS	1,700.00
0914325	INGRAM ENTERTAINMENT INC.	112.39
0914540	INNOVATIVE OFFICE SOLUTIONS LL	628.16
0914800	INVEST EARLY PROJECT	400.00
1801610	RAPIDS PLUMBING & HEATING INC	1,668.00
1901535	SANDSTROM'S INC	190.14
2114356	UNIQUE MANAGEMENT SERVICES	221.35
T000199	LAKE SUPERIOR ZOOLOGICAL SOC	295.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$9,261.47

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	55.39
0201675	ANDREAS BARNETT	40.00
0205640	LEAGUE OF MN CITIES INS TRUST	28,530.47
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	42,540.05
1301146	MARCO TECHNOLOGIES, LLC	120.43
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	432.02
1309335	MINNESOTA REVENUE	33.38
1516220	OPERATING ENGINEERS LOCAL #49	9,612.00
1601750	PAUL BUNYAN COMMUNICATIONS	321.89
1612200	GAVIN WILLIAM PLATT	40.00
1621130	P.U.C.	2,585.20
1901795	AMY M SAVELA	125.00
2209665	VISA	1,751.00
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$86,411.49

TOTAL ALL DEPARTMENTS \$95,672.96

RESOLUTION NO. 2023-4  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

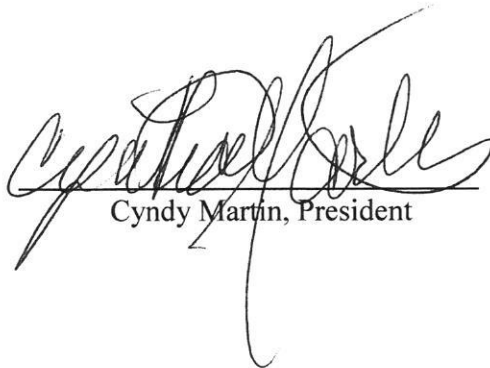
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Grand Rapids Area Library Friends**  
**\$1,256.00 for book bags**

**Grand Rapids Area Library Foundation**  
**\$1,353.48**

**(\$400.00 Story time, \$149.21 Discovery Kit supplies, \$509.27 non-fiction collection development, \$295.00 Zoomobile)**

Adopted this 8th day of March 2023



Cyndy Martin, President



Deb Kee, Secretary