



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY  
BOARD MEETING MINUTES**  
**Thursday, January 18, 2024**  
**4:00 PM**

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The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

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First Chair Uzelac called the meeting to order at 4:00 pm.

**ROLL CALL:**

**PRESENT**

Board Member Dan Butterfield, Board Member Pam Dowell, Board Member Stephen Connolly, Board Chair Wendy Uzelac, Board Member Kerry Clausen, Board Member Cassey Casteel, Board Member Nikki Roberts, and Board Member Jessica Malmquist

**ABSENT**

Board Member Tom Neustrom

Staff Present: Chief Morgan, Captain Ott and Captain Nelson

**PUBLIC INPUT (if anyone wishes to address the Board):**

No one from the public was present.

**SETTING THE AGENDA:**

**CORRESPONDENCE:**

APPROVE MINUTES:

1. Approval of the Minutes of November 16, 2023.

Motion made by Board Member Dowell to accept Minutes of November 16, 2023, Seconded by Board Member Connolly. Voting Yea: Board Member Butterfield, Board Chair Uzelac, Board Member Clausen, Board Member Casteel, Board Member Roberts, and Board Member Malmquist

BUSINESS:

2. Winter Parking Struggles

Chief Morgan discussed how the GRPD has informed the community through public media resources.

3. 2024 Dept. Goals

Chief Morgan went over the 2024 Dept. Goal handout.

Discussion on Government Academy. It is going forward and will not replace the Citizen Academy.

Discussion on MBTI, Myers-Briggs Type Indicator and other mental health goals for the police department.

4. GRPD Structure History

Chief Morgan gave staff update. Two officers resigning and we are moving forward to fill those positions. History of GRPD retention.

Discussion on exit interviews - reasons why they are leaving, conversations with officers and HR and city admin.

Discussion on current staffing levels.

Chief Morgan mentioned DEA Report - Success of AIM VCET

Discussion about letter from PCAB after findings to support additional officers, add to next agenda.

5. Recognition of Officers

Chief Morgan gave overview of recognized officers.

Discussion on fostering animals.

Also mentioned was Chief Morgan/Dasovich article and MPR acknowledgement of Officer Edmundson K9 on involvement finding a runaway.

6. Appointing this year's president and vice president.

Election of Officers for 2024

First Chair Uzelac opened for discussion of anyone interested in positions.

Board Member Dowell for Secretary

Motion made by Board Member Connolly to accept Board Member Dowell as Secretary, Seconded by Board Member Roberts. Voting Yea: Board Member Butterfield, Board Chair Uzelac, Board Member Clausen, Board Member Casteel, Board Member Dowell, and Board Member Malmquist

Board Member Connolly for First Chair

Motion made by Board Member Dowell to accept Board Member Connolly as First Chair, Seconded by Board Member Connolly. Voting Yea: Board Member Butterfield, Board Chair Uzelac, Board Member Clausen, Board Member Casteel, Board Member Roberts, and Board Member Malmquist

Board Member Uzelac for Second Chair

Motion made by Board Member Dowell to accept Board Member Uzelac as Second Chair, Seconded by Board Member Butterfield. Voting Yea: Board Member Connolly, Board Chair Uzelac, Board Member Clausen, Board Member Casteel, Board Member Roberts, and Board Member Malmquist

7. Meeting Frequency and Times

Discussion of moving November's meeting back to the 21st.

Motion made by Board Member Dowell to move November's meeting to November 21st, Seconded by Board Member Casteel. Voting Yea: Board Member Butterfield, Board Chair Uzelac, Board Member Clausen, Board Member Roberts, Board Member Connolly, and Board Member Malmquist

8. Update on any PD volunteer opportunities for PCAB

Chief Morgan discussed upcoming events and trainings in Feb, March, April.

Requesting Ride Alongs: Board Members Casteel, Malmquist, Roberts and Clausen. Contact Captain Ott and he will set them up.

Board Member Dowell talked about her ride along.

Discussion about Pond Hockey involvement. PD is not directly involved, but sends out an email updating officers on the event.

UPDATES:

Board Member Uzelac updated about Lights in the Pines. Thank you to PD for helping.

Looking at terms - do they need to be updated? Mandy will look over things and update dates and member contact information.

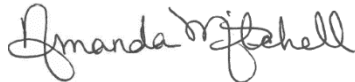
ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

Motion to adjourn made by Chair Uzelac at 4:54, Seconded by Board Member Dowell.  
Voting Yea: Board Member Butterfield, Board Member Roberts, Board Member Clausen,  
Board Member Casteel, Board Member Connolly, and Board Member Malmquist

Respectfully Submitted by:



Amanda Mitchell, Recorder

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

**BOARD MEMBERS AND TERM EXPIRATION**

Dan Butterfield	12/31/2026	Wendy Uzelac	12/31/2025
Stephen Connolly	12/31/2026	Cassey Casteel	12/31/2024
Pam Dowell	12/31/2026	Kerry Clausen	12/31/2025
Tom Neustrom	12/31/2025	Nicolette Roberts	12/31/2024
Jessica Malmquist	12/31/2024		