



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 12/17/2024

**PRESENTER:** Thao Vo, Director of Management Services

**TITLE:** Reject all bids from RFP #24186 for Management, Operations, and Maintenance of Grand Prairie Memorial Gardens and Mausoleum Cemetery

**REVIEWING COMMITTEE:**

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### **PURPOSE OF REQUEST:**

The City of Grand Prairie previously advertised Notice of Bid #24186 for Management, Operations, and Maintenance of Grand Prairie Memorial Gardens and Mausoleum Cemetery, made available through the Fort Worth Star-Telegram and Planet Bids platforms. The bids were distributed to 135 vendors, including 13 Historically Underutilized Businesses (HUBs) and 1 local Grand Prairie vendor. One bid was received, as shown in Exhibit A.

After thorough review and careful consideration, the City is rejecting the bid received for RFP #24186 as the respondent did not demonstrate the required qualifications and experience levels sufficient to meet the needs of the City for the management, operations, and maintenance of Grand Prairie Memorial Gardens and Mausoleum Cemetery. Additionally, the bid came back higher than anticipated. Consequently, to ensure that fiscal responsibility and high service standards are maintained, the City has decided to keep these functions in-house after evaluating the submitted bid, as detailed in the Evaluation Score Card (Exhibit B).

### **PROCUREMENT DETAILS:**

Procurement Method: ☒ RFP

Number of Responses: 1 RFP#: 24186

### **ATTACHMENTS / SUPPORTING DOCUMENTS:**

- 1- Exhibit A: RFP #24186 Respondents
- 2- Exhibit B: Evaluation Score Card