



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/19/2025

PRESENTER: Cindy Mendez, Public Health & Environmental Quality Director

TITLE: Contract with Custom Data Processing, Inc. for Public Health and Environmental Quality Inspection and Compliance software, including implementation and training services, for an initial one-year term in an amount not to exceed \$65,690, with two one-year renewal options, the first one year renewal option is for an amount not to exceed \$25,040, the second one year renewal option is for an amount not to exceed \$25,753.50, the total paid under the contract shall be an amount not to exceed \$116,483.50 if all renewal options are exercised

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health & Environment Committee on 8/11/25)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Custom Data Processing, Inc.	\$65,690 in Year 1 to include \$44,150.00 for data conversion, implementation, and training and \$21,540 for Year 1 support after implementation is complete. \$25,040.00 Year 2 \$25,753.50 Year 3	\$116,483.50

PURPOSE OF REQUEST:

Since 2005, the Public Health & Environmental Quality Department has relied on The Digital Health Department software to manage critical programs, including health, gas wells, industrial pretreatment, and automotive-related business permitting and inspections. This platform was originally selected due to its ability to be highly customized to meet the unique operational needs of the department.

However, Tyler Technologies has announced that support for this software will end in January 2026, with a full sunset scheduled for January 2027. In preparation for this change, the department conducted a comprehensive analysis of available software alternatives. Among the options evaluated, only one vendor was identified as capable of meeting the department's functional needs without requiring extensive customization.

PROCUREMENT DETAILS:

Procurement Method: ☐ Cooperative/Interlocal ☐ RFB/RFP ☒ Sole Source ☐ Professional Services ☐ Exempt

☐ Local Vendor ☐ HUB Vendor

Number of Responses:

RFP/RFB #:

Selection Details: ☐ Low Bid ☐ Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: WINS	Account Unit or Activity* – Line: 63165
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* Provide Accounting Unit for Operating funds. Provide the Activity for CIP and Grant projects.