



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 05/20/2025

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Professional Engineering Services contract with Shanks Architects Inc. dba JST Architects for the Grand Prairie Memorial Gardens and Mausoleum expansion project in the amount of \$144,000, plus a 5% design contingency in the amount of \$7,200, for a total project cost of \$151,200

REVIEWING COMMITTEE: (Reviewed by the City Council Development Committee on 05/20/2025)

SUMMARY:

<i>Vendor Name</i>		<i>Total Cost</i>
Shanks Architects Inc dba JST Architects		\$144,000

PURPOSE OF REQUEST:

In order to address the need for increased burial plots at the Grand Prairie Memorial Gardens and Mausoleum, expansion to the existing property is desired to increase the burial plot capacity on the grounds of the property.

Shanks Architects Inc. dba JST Architects will provide engineering design services for the Grand Prairie Memorial Gardens and Mausoleum project. The consultant has submitted a fee of \$144,000 for the project. Services will include civil engineering, landscaping design, irrigation design, electrical design services, field surveying, and construction administration. Construction improvements will include the expansion of the Grand Prairie Memorial Gardens and Mausoleum grounds for additional plots in the southern section of the property. In addition to the fee proposal provided by Shanks Architects Inc. dba JST Architects, staff is recommending a 5% design contingency in the amount of \$7,200, for a total funding request of \$151,200.

PROCUREMENT DETAILS:

Procurement Method: ☒ Professional Services

Number of Responses: five (5)

RFQ #: 25057

Selection Details: ☒ Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Cemetery CIP Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Shanks Architects Inc. dba JST Architects' Proposal
- 2- Selection Committee Scorecard