



MINUTES

CALL TO ORDER

Chairman Del Bosque called the meeting to order at 3:33 p.m.

PRESENT

Chairman Mike Del Bosque

Council Member Tony Shotwell

ABSENT

Council Member Jacquin Headen

STAFF PRESENTATIONS

1. Status Update on the Energov Self Service Portal Upgrade

Planning and Development Director Rashad Jackson gave an overview of the Energov Self Service Portal Update noting the upgrade availability, deployment to test environment, internal testing, departmental testing, deployment to production environment and documentation. Also presented was the Energov customer communication plan, external communication plan details and internal training and communication.

Council Member Shotwell inquired if customers will be able to use the same login information upon re-registering. IT Manager Brad Meine replied in the affirmative. Council Member Shotwell asked if customers could apply for ARB permits on the portal. Chief Information Officer Keshnel Penny replied in the affirmative noting this feature is available now. IT Systems Integrator/Developer Jeathu Kurian said some of the benefits of the upgrade is increase in program security, internal user benefits and communication available in English and Spanish.

Deputy City Manager Megan Mahan gave kudos to staff for their efforts on the upgrade to this system. The committee thanked staff for their presentation.

CONSENT AGENDA

Ms. Mahan read the consent agenda items to the committee and asked if the committee had any questions on these items.

Council Member Shotwell inquired on consent agenda item ten who was awarded the professional engineering services contract last year. Transportation and Mobility Director Caryl DeVries replied it was Cobb, Fendley & Associates. Chairman Del Bosque asked for clarification on consent agenda item eleven. Ms. DeVries said TxDOT, Ellis Area Office conducted a speed study and warranted a speed limit change due to high-speed incidents and expansive growth. Chairman Del Bosque asked for a brief

update on consent agenda item twelve. Mr. Jackson said in late 2020, a comprehensive plan update for the southern sector of the city (Southgate 360 Corridor Plan) was completed to prepare for the expansive growth in our southern sector noting the city is now continuing this effort north as Phase 2 of the comprehensive plan update. Phase 2 will encompass the city area north of Ragland Road up to the Pioneer Parkway corridor. There being no further questions, Council Member Shotwell moved, seconded by Chairman Del Bosque to approve consent agenda item two and recommend approval to council of consent agenda items three through twelve. The motion carried unanimously.

2. Minutes of the March 18, 2025 City Council Development Committee Meeting

Approved on Consent Agenda

3. Authorize an amendment to an existing Interlocal Agreement with the City of Irving to update the Beltline Service Area Map in Exhibit A therein to reflect the City of Irving's wastewater service to the Scannell Shady Grove Warehouses development

Approved on Consent Agenda

4. Professional services contract with Freese and Nichols, Inc. for the Stormwater Utility Fee Review project in the amount of \$78,900

Approved on Consent Agenda

5. Authorize and confirm the dedication of a permanent drainage easement located in the Charles Babcock Survey, Abstract No. 59, being a portion of Lot 1R-2B, Block C, Epic West Towne Crossing, Phase 1, commonly known address of 3116 S. Highway 161, Grand Prairie, Dallas County, Texas from CR Fitness Grand Prairie, LLC for the proposed improvements under CEP-24-0017; Authorizing the City Manager to execute any and all legal instruments necessary for the same

Approved on Consent Agenda

6. Change Order/Amendment No. 2 to the Construction Contract with Landmark Structures I, LP for the Robinson Road Elevated Storage Tank (EST) Project in the net amount of \$38,128.00

Approved on Consent Agenda

7. Professional services contract with Westwood Professional Services, Inc. for drainage study services for the Indian Hills Neighborhood Drainage Improvements project in an amount up to \$153,820

Approved on Consent Agenda

8. First Amendment to Professional Services Contract with Freese and Nichols, Inc. for additional engineering services for the State Highway 360 Waterline Extension and Fire Station #11 Water/Wastewater Line Design Project in the amount of \$100,980, and extending the term of said Contract to December 31, 2025

Approved on Consent Agenda

9. Construction contract with North Texas Contracting, Inc. for the Trinity River Authority (TRA) Point of Entry Relocation at Duncan Perry Road for the total amount of \$324,833.00 for base bid and potential alternatives; and a 5% construction contract contingency in the amount of \$16,241.65 for a total project cost of \$341,074.65

Approved on Consent Agenda

10. Award Professional Engineering Services Contract to Cobb, Fendley & Associates, Inc. up to \$500,000 annually for various Street Services and other department projects. Award secondary to Parkhill, Smith & Cooper, Inc. dba Parkhill (up to \$500,000 annually). Secondary awardee will be used if primary is unable to fulfill the needs of the City. Each contract will be for an initial one-year term with the option to renew for two additional one-year periods totaling \$1,500,000, if all renewals are exercised.

Approved on Consent Agenda

11. Ordinance amending Schedule II of the Traffic Register by establishing a speed limit within Grand Prairie City limits and lowering the existing posted limit on US 287 from 65 MPH to 60 MPH

Approved on Consent Agenda

12. Professional services contract with Freese and Nichols, Inc. for the preparation of a Comprehensive Plan Update for the section of the City located between Ragland Road and Pioneer Parkway in the amount of \$250,000

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

There were no items for individual consideration.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

Council Member Shotwell asked the committee to consider moving the City Council Development Committee meetings to any day of the week at 4:00 p.m. except on Council meeting days. Ms. Mahan will follow up on this request with the committee. Chairman Del Bosque adjourned the meeting at 3:53 p.m.

Chairman Mike Del Bosque