



## MINUTES

### CALL TO ORDER

*Chairman Del Bosque called the meeting to order at 3:30 p.m.*

#### *Present*

*Chairman Mike Del Bosque*

*Council Member Jacquin Headen*

*Council Member Tony Shotwell*

### STAFF PRESENTATIONS

#### 1. Traffic Signal Coordination

*Director of Transportation and Mobility Caryl DeVries and ITS Specialist Raul Perez gave the presentation to the committee providing an overview of coordinating traffic signals.*

*The committee thanked the staff for their outstanding efforts and presentation.*

#### 2. Presentation and Discussion on Lakeview Point Estates Residential Development

*Chief City Planner Savannah Ware gave the presentation to the committee on a proposed single-family development featuring 92 single family lots on approximately 119 acres. The developer requested feedback from City Council Development Committee prior to submitting their Zoning Change/Concept Plan application.*

*Council Member Headen asked if the developer meet with Council Member Johnson. Ms. Ware answered in the affirmative. Council Member Headen added she is happy to see the larger floor plans. Chairman Del Bosque asked if there are any issues with the Corp of Engineers. TK Jacobs, Innovative Home Building said no issues at this time. Council Member Headen said this looks like a great addition to the City and would like to tour one of the locations when they become available.*

*TK Jacobs, Innovative Home Building, spoke in support of this item.*

#### 3. Presentation on EnerGov, Permitting and Planning Software

*Ms. Ware gave the presentation to the committee on EnerGov, a software used during permitting and planning processes. Council Member Headen asked if there is an option on how the software is available in Spanish. Director of Planning and Development Rashad Jackson advised that a Spanish option is not available at this time, but that IT is planning a software*

update in the 3<sup>rd</sup> quarter of 2025. Chief Information Officer Keshnel Penny advised the committee that existing customers will be notified of the system upgrade in advance to let them know they will have to re-register their accounts.

4. Presentation and Discussion on Sign Code

*Ms. Ware gave the presentation to committee noting the City's current sign standards for banners and fin flags including the City's regulations for banners and fin flags and a survey of sign standards from benchmark cities.*

*Deputy City Manager Megan Mahan asked the committee if they would like to make any changes or keep as is. Chairman Del Bosque said he would like to look into options. Council Member Headen asked if the request for banners and fin flags be added as a temporary permit. Council Member Shotwell said staff might consider adding this option into EnerGov. Mr. Penny said staff will inquire on this request. Ms. Mahan informed the committee that staff will bring this item back to the committee for discussion on the four cities that allow banners and fin flags temporarily.*

**CONSENT AGENDA**

*Chairman Del Bosque asked the committee if there were any questions on the Consent Agenda item. Motion to approve consent agenda item five including motion to recommend approval to City Council of consent agenda items six through ten made by Council Member Shotwell, seconded by Council Member Headen. The motion carried unanimously.*

5. Minutes of the October 15, 2024 City Council Development Committee Meeting

**Approved on Consent Agenda**

6. Contract amendment #02 with Halff Associates, Inc for additional engineering services for the Tarrant Road at Arbor Creek project in the amount of \$87,400.00

**Approved on Consent Agenda**

7. Ratification of an expenditure with North Texas Contracting, Inc. for an emergency wastewater line repair at the Lake Ridge Lift Station in the total amount of \$65,800.00

**Approved on Consent Agenda**

8. Authorize and confirm the purchase of Right-of-Way located on a portion of Lot 1R, Block 1R of the Bell Helicopter Industrial Park, commonly known address of 1700 N. Highway 360, Grand Prairie, Tarrant County, Texas, from Bell Textron, Inc. for \$58,230.00 plus anticipated closing costs of up to \$2,000.00 for a total cost of \$60,230.00

**Approved on Consent Agenda**

9. Authorize an agreement with Kleinfelder, Inc. for Preliminary Engineering and Analysis Report (PEAR) Services for Phase 1 of the Renovation and Rehabilitation of the Elevated Storage Tanks Located at 109<sup>th</sup> and Traders Village for a Total Cost Not to Exceed \$59,500.00

## **Approved on Consent Agenda**

10. Approve and Authorize a License Agreement with Jefferson SW Parkway, LLC to allow construction of nine (9) sections of retaining walls over various public easements and uses shown on the final plat for the Jefferson At Lake Ridge Lot 1, Block 1 of the proposed Jefferson At Lake Ridge Addition, located at 4610 Lake Ridge Parkway, and authorize the City Manager to execute the same

## **Approved on Consent Agenda**

### **INDIVIDUAL CONSIDERATION**

11. Annual agreement with Twincrest Inc. dba Twincrest Technologies for advanced radar vehicle detection through a national cooperative agreement with BuyBoard at an estimated annual cost of \$175,000.00 for one year with the option to renew for an additional one-year period totaling \$350,000.00 if all extensions are exercised; and authorize the City Manager to execute the renewal option with aggregate price fluctuations of the lesser of up to \$50,000.00 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

*Ms. DeVries presented this item to the committee noting this contract will be for the purchase of radar vehicle detection systems for traffic signalized intersections throughout the city.*

*Motion to recommend approval of this agenda item to City Council made by Council Member Headen, seconded by Council Member Shotwell. The motion carried unanimously.*

12. Annual agreement with Consolidated Traffic Controls, Inc. for traffic control and signal equipment through a national interlocal agreement with Houston-Galveston Area Council (HGAC) for a 4-month period for an estimated \$225,000.00

*Ms. DeVries presented this item to the committee noting this contract with Consolidated Traffic Controls, Inc ("CTC") will be utilized for the purchase of Traffic Control and traffic signal equipment on an as-needed basis. This includes, but is not limited to, traffic signal (Opticom) equipment, traffic signal heads, traffic signal pedestrian push buttons and school zone flasher equipment. This equipment is required to maintain and repair the traffic signals and school flashers currently installed within the City of Grand Prairie.*

*Motion to recommend approval of this agenda item to City Council made by Council Member Headen, seconded by Council Member Shotwell. The motion carried unanimously.*

13. Authorize an Agreement with Walter P. Moore and Associates, Inc. for Professional Water Resources Engineering Services for Phase 5 of the Grand Prairie Flood Warning and Forecasting System in an amount not to exceed \$200,000.00

*Director of Engineering/Utility Services Noreen Housewright presented this item to the committee advising staff is requesting authorization of an agreement with Walter P. Moore and Associates, Inc for the completion of Phase 5 of a multi-phase study to enhance the Flood Warning and Forecasting system in Grand Prairie. There are eight (8) phases in total, the first phase of this project began in FY2017, and the expected completion date of the final phase is*

*FY2028. The estimated budget for Phases 4-8 is \$200,000 per year. Each of these phases builds on the tasks developed from past phases and are scoped by watershed to develop a full inventory of flood inundation maps for each of the City's rain and stream gauge sites. Phase 5 will focus on updates to the Flood Warning System (FWS) in the Fish Creek Watershed using data collection, hydraulic model updates/calibration, development of additional watch points, identifying areas of inundation, utilizing the city's stream gauge system. The City's Stormwater, Transportation and Mobility, and Office of Emergency Management Departments will use this system for timely dispatch of first responders to these areas to close roads, evacuate, shelter-in-place, and/or begin rescue operations. This will continue to give first responders the tools needed to make decisions in the timeliest manner possible in response to flood events.*

*Motion to recommend approval of this agenda item to City Council made by Council Member Headen, seconded by Council Member Shotwell. The motion carried unanimously.*

14. Construction contract with Gra-Tex Utilities Inc. for Carrier Parkway Wastewater and Median Improvements between Dickey Rd and Cherokee Trace, in the amount of \$2,157,899.50, a 5% construction contingency in the amount of \$107,895.00, materials testing with TEAM Consultants for \$37,057.50, and in-house engineering in the amount of \$107,895 for a total construction project cost of \$2,410,747.00

*Ms. Housewright presented this item to the committee noting this project provides for replacement of 4000 Linear Feet of 12" Wastewater main including 13 new manholes, new service laterals and cleanouts. This project also provides for 20 new street light foundations with buried conduits, landscape and Streetscape improvements including irrigation system, stamped concrete and decorative gravel. The proposed Screening wall was completed by the Street Division on-call contractor in Summer of 2024.*

*Chairman Del Bosque inquired if the bid chosen was the lowest bid. Ms. Housewright replied in the affirmative. Council Member Shotwell asked if traffic issues are anticipated during this project. Ms. Housewright noted possibly temporary traffic issue with the median improvements.*

*Motion to recommend approval of this agenda item to City Council made by Council Member Headen, seconded by Council Member Shotwell. The motion carried unanimously.*

## **EXECUTIVE SESSION**

*No executive session was held.*

## **CITIZEN COMMENTS**

*There were no citizen comments*

## **ADJOURNMENT**

*Chairman Del Bosque adjourned the meeting at 4:15 p.m.*