



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 05/06/2025

**PRESENTER:** Caryl DeVries, P.E., PTOE, Director of Transportation & Mobility

**TITLE:** Award Professional Engineering Services Contract to Cobb, Fendley & Associates, Inc. up to \$500,000 annually for various Street Services and other department projects. Award secondary to Parkhill, Smith & Cooper, Inc. dba Parkhill (up to \$500,000 annually). Secondary awardee will be used if primary is unable to fulfill the needs of the City. Each contract will be for an initial one-year term with the option to renew for two additional one-year periods totaling \$1,500,000, if all renewals are exercised

**REVIEWING COMMITTEE:** (Reviewed by the City Council Development Committee on 04/15/2025)

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### **SUMMARY:**

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Cobb, Fendley & Associates, Inc.(primary)	\$500,000.00	\$1,500,000.00
Parkhill, Smith & Cooper, Inc. dba Parkhill (secondary)	\$500,000.00	\$1,500,000.00

### **PURPOSE OF REQUEST:**

This contract provides Professional Engineering Services for the design, bidding, construction plans, topographic survey and other reimbursable expenses of various Street Services and other department projects on roadways, bridges, guardrails and storm drains.

Request for Qualification (RFQ) #24199 was advertised in the Fort Worth Star-Telegram and Planet Bids; it was sent to 1,535 vendors, 1,372 of which are Historically Underutilized Business (HUB)/Minority Women Owned Business Enterprise (MWBE) and 5 are local vendors.

Cobb, Fendley & Associates, Inc. engineering firm was selected as primary and Parkhill, Smith & Cooper, Inc. dba Parkhill as secondary after review and scoring of their qualifications and experience.

### **PROCUREMENT DETAILS:**

Procurement Method: ☐ Cooperative/Interlocal ☒ Request for Qualifications ☐ Sole Source ☐  
Professional Services ☐ Exempt

Number of Responses: 14

Request for Qualifications #:24199

Selection Details: ☐ Low Bid ☒ Best Value

**FINANCIAL CONSIDERATION:**

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Street Sales Tax Fund Street CIP Fund Storm Drainage Fund		
If Capital Improvement:					
Total Project Budget	\$500,000	Proposed New Funding:	\$0	Remaining Funding:	\$0

**ATTACHMENTS / SUPPORTING DOCUMENTS:**

1- 24199 – RFQ Evaluation, Professional Engineering Services