



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 05/06/2025

PRESENTER: Andy Henning, Director of Design + Construction

TITLE: Professional Design Services Contract with Parkhill, Smith & Cooper, Inc. in the amount of \$88,850 for Master Plan Design Services associated with the Solid Waste Landfill Facilities

REVIEWING COMMITTEE: (Reviewed by Public Safety, Health & Environment Committee on 04/21/2025)

SUMMARY:

<i>Vendor Name</i>	<i>Total Base Contract Cost</i>
Parkhill, Smith & Cooper, Inc.	\$88,850

PURPOSE OF REQUEST:

Approval of a Professional Design Services Contract with Parkhill, Smith & Cooper, Inc. in the amount of \$88,850 for Master Plan Design Services associated with the Solid Waste Landfill Facilities.

On November 27, 2024, the Purchasing Department published a Request for Qualifications (RFQ) advertisement (RFQ #25064) for Master Plan Design Service Studies for Solid Waste Landfill Facilities. On December 19, 2024, the Purchasing Department received a total of two (2) submittals in response to the RFQ. All proposals were reviewed, and it was determined by the selection committee that Parkhill, Smith & Cooper, Inc. represented the most qualified respondent based on the cumulative scoring criteria.

PROCUREMENT DETAILS:

Procurement Method: ☐ Cooperative/Interlocal ☒ RFQ ☐ Sole Source ☒ Professional Services ☐ Exempt

☒ Local Vendor ☐ HUB Vendor

Number of Responses: 2 RFQ #: 25064

Selection Details: ☐ Low Bid ☒ Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input type="checkbox"/>	Fund Name:	Solid Waste CIP Fund		
If Capital Improvement:					
Total Project Budget	\$100,000.00	Proposed New Funding:	\$0.00	Remaining Funding:	\$11,150.00

ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Request for Qualifications Scoring Summary