



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 05/06/2025

PRESENTER: Noreen Housewright, Director of Engineering/Utility Services

TITLE: Professional services contract with Freese and Nichols, Inc. for the Stormwater Utility Fee Review project in the amount of \$78,900

REVIEWING COMMITTEE: (Reviewed by the City Council Development Committee on 04/15/2025)

SUMMARY:

<u>Vendor Name</u>	<u>Total Cost</u>
Freese and Nichols, Inc.	\$78,900.00

PURPOSE OF REQUEST:

This contract is to provide professional engineering services for the development of a cost-of-service evaluation related to the City's stormwater utility fee. Freese and Nichols, Inc. (FNI) will work with the City to develop a five-year program strategy for stormwater management within the City to include an infrastructure inventory, a regulatory compliance review, a general review of storm system maintenance and planning systems, and the review of current and prospective CIPs to provide a ranking process for future CIP implementation.

FNI will also provide a revenue assessment to the City's current model and offer recommendations to adjust the City's stormwater fee rates to meet the City's goals. To aid with this, FNI plans to provide a comparison-city evaluation of up to ten comparison cities to provide research on stormwater revenues and budget allocations from selected cities. FNI will also provide recommendations to City staff about an integration of stormwater utility data into the City's utility billing system. Upon completion of the analysis, FNI is to provide a final report and deliver its findings to the City.

Notice of RFQ #25000 was advertised in the Fort Worth Star Telegram and Planet Bids; it was sent to 229 vendors including five (5) Grand Prairie vendors and 58 HUBs/MWBEs. Five (5) responses were received.

PROCUREMENT DETAILS:

Procurement Method: ☐ Cooperative/Interlocal ☐ RFB/RFP ☐ Sole Source ☒ Professional Services ☐ Exempt

☐ Local Vendor ☐ HUB Vendor

Number of Responses: 5

RFQ #: 25000

Selection Details: ☐ Low Bid ☒ Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Stormwater Utility Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Vendor Proposal
- 2- 25000 Stormwater Utility Fee Review Bid Tab