



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 02/04/2025

PRESENTER: Noreen Housewright, Director of Engineering/Utility Services

TITLE: Annual contract for the purchase of water meter boxes and lids from Bass & Hays Foundry, Inc. in an amount of up to \$150,000.00 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$750,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the City Council Development Committee on 01/21/2025)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Bass & Hays Foundry, Inc.	\$150,000.00	\$750,000.00

PURPOSE OF REQUEST:

The annual contract is for the purchase of water meter boxes and lids. These are purchased on an as-needed basis due to wear and tear, damage during construction, or installations on new projects. The annual estimated dollar value of this contract shall be \$150,000.00. The annual estimated quantities are not known and vary from year to year.

Notice of Bid #25011 was advertised in the Fort Worth Star Telegram and Planet Bids; it was distributed to 90 vendors including 1 Grand Prairie vendor and 40 HUBS/MWBEs. One bid was received.

PROCUREMENT DETAILS:

Procurement Method: ☒ RFB/RFP

☒ Local Vendor ☐ HUB Vendor

Number of Responses: 1

RFP/RFB #: 25011

Selection Details: ☒ Low Bid ☐ Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Water/Wastewater Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Tabulation