



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 09/03/2024

PRESENTER: Steven Cherry, Court Services Director

TITLE: Contract for the purchase of furniture, fixtures, and equipment (FF&E) for the Municipal Court with Wilson Bauhaus Interiors, LLC in the total amount of \$94,201.27 through a national interlocal agreement with OMNIA Partners Cooperative. In addition, city staff requests an allowance of \$5,798.73 for removal of existing furniture for a total funding request of \$100,000.00

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health and Environment Committee on 08/12/2024)

SUMMARY:

<u>Vendor Name</u>	<u>FF&E Contract Cost</u>
Wilson Bauhaus Interiors	\$94,201.27
City Allowance	\$5,798.73
Total:	\$100,000.00

PURPOSE OF REQUEST:

Staff is requesting approval of a contract for the purchase of furniture, fixtures and equipment (FF&E) for the Municipal Court with Wilson Bauhaus Interiors, LLC in the total amount of \$94,201.27 through a national interlocal agreement with OMNIA Partners Cooperative. Wilson Bauhaus Interiors, LLC is a licensed authorized distributor/provider under the following OMNIA Partners Cooperative Agreements:

Allsteel-Gunlocke OMNIA Contract #R191802

JSI OMNIA Contract #R191806

Workrite OMNIA Contract #R221005

ESI OMNIA Contract #R221001

In addition, city staff requests an allowance of \$5,798.73 for removal of existing furniture for a total funding request of \$100,000.00.

FUNDING HISTORY:

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
Wilson Bauhaus Interiors FF&E Contract Value:	\$94,201.27	09/03/2024	Office furniture, fixtures and equipment

<i>Allowance for Removal of Existing Furniture</i>	\$5,798.73	09/03/2024	City-controlled allowance for removal of existing furniture
<u>TOTAL:</u>	\$100,000.00		

PROCUREMENT DETAILS:

Procurement Method: ☒ Cooperative/Interlocal ☐ RFB/RFP ☐ Sole Source ☐ Professional Services ☐ Exempt

☐ Local Vendor ☐ HUB Vendor

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund
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This funding is coming from contingency funding, and it is over \$50,000, so it requires City Council approval.

ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Vendor Proposal