

**Attachment D – Professional / Personal Service Approval Form**

CITY MANAGER APPROVAL TO PROCEED ON PROFESSIONAL SERVICES CONTRACTS  
(NOTE: THIS FORM MUST BE SUBMITTED AND PROJECT APPROVED BEFORE CONTACTING CONSULTANTS)

NAME OF PROJECT/STUDY: FY2024 Strm Drain Outfall Repair

TYPE OF CONTRACT:

☒ Professional Services\*

☐ Personal Services

☐ Other Consultant

ESTIMATED COST: \$100,000

SOURCE OF FUNDS: 401592 Stormwater CIP Fund

BRIEF EXPLANATION/DESCRIPTION OF PROJECT:

The purpose of the project is to address outfall repairs identified in the Outfall Study Report. This work is needed to satisfy a Texas Commission on Environmental Quality (TCEQ) Minimum Control Measure requirement which is outlined in the City's Municipal Separate Storm Sewer System (MS4) agreement with TCEQ.

DO YOU INTEND TO PREPARE:

☐ Request for Qualifications.\*\*

☐ Request for Proposals (Required if not a professional service and more than \$50,000).\*\*

*\*\*If neither of the above is answered yes, attach an explanation as to why requests for qualifications and/or proposals are not sought. If either is answered yes, attach a list of consultants you propose to contact.*

SUBMITTED BY: James R Bell

DATE: 3/13/24

APPROVED: Walt Skunk  
CITY MANAGER/DEPUTY CM

DATE: 03/22/2024

**\*(Professional Services only includes engineer, architect, certified public accountant, land surveying, physician, medicine, optometrist, surgeon, surveyor, lawyer, insurance broker or consultant, construction manager, financial advisors, artist, teachers, appraisers, landscape architectural and geoscientific.)**

### **FY24 Storm Drain Outfall Repair**

Engineering Services is seeking approval to request a proposal from MultaTech Engineering, Inc for professional engineering services for the design of 4 storm drain outfall improvements identified in the FY22 Storm Drain Outfall Study Report. The improvements consist of removal and replacement of failed storm drainpipes, box culverts and headwalls and construct standardize drainage facilities which will include channel grading, crush rock foundation, grouted rock riprap and reinforced concrete toe wall.

MultaTech Engineering has previously delivered successful projects for the City. In 2016, MultaTech Engineering provided engineering and design services for storm drain relief lines in Phillips Court. The design included a reinforced concrete box culvert and reinforced concrete pipeline with reinforced concrete junction boxes. In 2021, MultaTech Engineering provided engineering and design services for storm drain relief lines and inlets with junction boxes in Brent Court. All work was completed to the satisfaction of the City.