



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/18/2026

PRESENTER: Ray Cerda, Director of Parks, Arts and Recreation

TITLE: Annual contract with Par 41 Inc. dba Signature Linen Rentals for the rental, laundering, and stocking of linen for use by the Ruthe Jackson Center in an amount not to exceed \$55,000 for the initial one-year term, with the option to renew for up to two additional one-year terms, for a total contract amount not to exceed \$165,000, if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 08/04/2026)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Par 41 Inc. dba Signature Linen Rentals	\$55,000.00	\$165,000.00

PURPOSE OF REQUEST:

Par 41 Inc. dba Signature Linen Rentals, will provide linen rental, laundering, inventory management, and stocking services for linens offered for resale by the Ruthe Jackson Center.

Clients and guests of the Ruthe Jackson Center may choose from a variety of linen options to meet the needs of their events. Linen selections are made during the event planning process, and applicable rental charges are included as part of the client's event agreement.

Signature Linen Rentals will maintain an on-site inventory of linens at the Ruthe Jackson Center, ensuring linens are available for client selection, professionally laundered, stocked, and ready for use. Linens will be used to support Ruthe Jackson Center events, including linens rented to clients as well as linens utilized by the facility as part of its event operations.

Notice of Bid No. 26059 was advertised in the *Fort Worth Star-Telegram* and on PlanetBids. Two (2) responses were received, as detailed in Attachment A. Staff recommends award to Par 41 Inc. dba Signature Linen Rentals Signature Linen Services, based on the best value criteria established in the solicitation, including pricing, percentage reimbursement, qualifications, experience, creativity, prior performance, and other evaluation factors.

Approval of this item will authorize City staff to procure these services for the Ruthe Jackson Center.

PROCUREMENT DETAILS:Procurement Method: ☒ RFB/RFP☐ Local Vendor

Number of Responses: 2 RFP/RFB #: 26059

Selection Details: ☒ Low Bid ☒ Best Value**FINANCIAL CONSIDERATION:**

Budgeted?	☒	Fund Name:	Park Venue Fund
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