



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 03/04/2025

**PRESENTER:** Keshnel Penny, CIO - Information Technology

**TITLE:** Contract with Sciens LLC for Project Manager Services for the Workday Implementation Project in an amount not to exceed \$327,000. The term of the Contract is 18 months, with the option to renew on a monthly basis until Project completion

**REVIEWING COMMITTEE:** (Reviewed by the Finance and Government Committee on 03/04/2025)

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**SUMMARY:**

<u>Vendor Name</u>	<u>Total Cost</u>
Sciens LLP	\$327,000

**PURPOSE OF REQUEST:**

The City is seeking project management services to assist with internal Workday software implementation through project assessment and statement of work review, implementation governance, project planning support, change management approach and consultation, risk mitigation and resolution, schedule and budget tracking, end-user training plan development, and vendor management. Additionally, the vendor may assist with other resources, as needed, such as data conversion, migration or other business solutions.

Additional services are available on an hourly basis, as needed. The vendor will provide recommendations to streamline business processes and to help facilitate the transitional shift through implementation while monitoring risks. Project management services are expected to be 18-months, with month-to-month extensions available if the project demands it. Through the City's Purchasing Department, an RFP was issued to 676 vendors via email and/or Planet Bids, with 551 being MWBE/HUB and 11 being local vendors.

Sciens LLC was the 2<sup>nd</sup> highest scored vendor in a best value proposal. The first vendor was too high in price and outside of project budget after final negotiations. Sciens LLC is based in McKinney, Texas, but their project managers are located throughout the United States. Sciens LLC was established in 1989, and has served over 200 cities across the country, and had excellent references. They are not an MWBE/HUB firm.

**PROCUREMENT DETAILS:**

Procurement Method: ☒ RFB/RFP

Number of Responses: 5

RFP/RFB #: 25058

Selection Details: ☐ Low Bid ☒ Best Value

**FINANCIAL CONSIDERATION:**

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	IT CIP Fund
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If Capital Improvement:					
Total Project Budget	\$3,241,948	Proposed New Funding:	\$0	Remaining Funding:	\$2,914,948

**ATTACHMENTS / SUPPORTING DOCUMENTS:**

1- Proposal Scorecard