



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/11/2022

PRESENTER: Douglas Taylor, Manager / Public Works Department – Water Utilities Division

TITLE: Annual Contract for masonry mailbox repairs from Tillema & Sons (up to \$50,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$250,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 10/03/2022)

SUMMARY:

<i>Vendor Name:</i>	Tillema & Sons
<i>Annual Cost/Total Cost:</i>	\$50,000 / \$250,000
<i>Department:</i>	Public Works Department / Water Utilities Division
<i>Recommended Action:</i>	Award

PURPOSE OF REQUEST:

The contract is for masonry mailbox repairs for any damage to residential mailboxes during water utility repair jobs.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal ☐ RFB/RFP ☒ Sole Source ☐ Professional Services ☐

Local Vendor ☐ HUB Vendor ☒

Number of Responses: Two RFP/RFB #: 22135

Selection Details: Low Bid ☒ Best Value ☐

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Water Main Maintenance Fund	361211-63095 Water Main Maintenance Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary