



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 05/21/2024

**PRESENTER:** Tasha Camacho, Human Resources Director, Human Resources

**TITLE:** Annual contract for Employee Benefits Insurance Consulting services from Lockton-Dunning Series of Lockton Companies, LLC, for \$90,000 annually. This contract is for an initial term of three years, with the option to renew for four additional one-year periods, for a total of \$630,000 if all extensions are exercised

**REVIEWING COMMITTEE:** (Reviewed by the Finance and Government Committee on 05/07/2024)

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### **SUMMARY:**

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Lockton-Dunning Series of Lockton Companies, LLC	\$90,000	\$630,000

### **PURPOSE OF REQUEST:**

The City of Grand Prairie issued a joint Request for Proposal #2410-021 with the City of Frisco on December 3, 2023. Proposal packets were available on the e-procurement platform (Bonfire) and nine (9) responses were received for analysis and scored for best value with representatives from both City of Frisco and City of Grand Prairie serving as proposal evaluators (Exhibit A – Tabulation).

The City of Grand Prairie is self-funded and as such, assumes the complete financial risk in providing health care benefits to our employees. Respondents submitting proposals were requested to demonstrate their qualifications, experience, and abilities to provide professional consulting services for the Cities' Health and Welfare benefits. The services include but are not limited to benefit plan design, strategic oversight and analysis of plan health, vendor management services, benefit program implementation, compliance advisory guidance, actuarial rate development, and ongoing general benefits support and administration of the Cities' employee benefits program. The Consultant works with staff in Human Resources on benefits-related issues, urgent matters and reports as requested.

### **PROCUREMENT DETAILS:**

Procurement Method: ☒ RFP

☐ Local Vendor ☐ HUB Vendor

Number of Responses: Nine

RFP #: 2410-021 (City of Frisco RFP #)

Selection Details: ☐ Low Bid ☒ Best Value

**FINANCIAL CONSIDERATION:**

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Employee Insurance Fund
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**ATTACHMENTS / SUPPORTING DOCUMENTS:**

1- Exhibit A – Tabulation and Scorecard