



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 02/18/2025

PRESENTER: Thao Vo, Director of Management Services

TITLE: Annual contract with W.W. Grainger, Inc. to purchase maintenance, repair, and operations (MRO) supplies, parts, equipment, materials, and related services through a cooperative agreement with OMNIA Partners. The initial contract term ends on December 31, 2025, with an expenditure of up to \$220,000.00, with the option to renew for two additional one-year terms estimated at \$220,000.00 annually, totalling \$660,000.00 if all renewal options are exercised Ratification of prior expenditures that total \$88,704.16 under the previous contract, ensuring compliance with fiscal policies

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 02/04/2025)

SUMMARY:

<u>Vendor Name</u>	<u>Term</u>	<u>Amount</u>
W.W. Grainger, Inc.	Initial Term	\$220,000.00
	Renewal #1 (if exercised)	\$220,000.00
	Renewal #2 (if exercised)	\$220,000.00
	Total	\$660,000.00

<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>
W.W. Grainger, Inc.	Ratification of expenditures in previous contract	\$88,704.16

PURPOSE OF REQUEST:

The City intends to enter into a contract with W.W. Grainger, Inc. to purchase maintenance, repair, and operations (MRO) supplies, parts, equipment, materials, and related services. Utilizing a cooperative agreement with OMNIA Partners, the City will secure category discounts ranging from 5% to 32% off

catalog prices. The initial term of the OMNIA Partners contract is set to expire on December 31, 2025, with options to renew for two additional one-year periods.

EXPENDITURE HISTORY:

	<u>Contract Amount</u>	<u>Contract Spend</u>	<u>Ratification</u>	<u>Contract Period</u>
Original Contract	\$127,500.00	\$68,331.86	N/A	3/18/2020 – 12/31/2020
Renewal #1	\$170,000.00	\$100,155.20	N/A	1/1/2021 – 12/31/2021
Renewal #2	\$170,000.00	\$193,767.56	\$23,767.56	1/1/2022 – 12/31/2022
Renewal #3	\$170,000.00	\$221,213.78	\$51,213.78	1/1/2023 – 12/31/2023
Renewal #4	\$170,000.00	\$183,722.82	\$13,722.82	1/1/2024 – 12/31/2024
Total	\$807,500.00	\$767,191.22	\$88,704.16	

In March, 2020, the City Council approved an annual contract for the purchase of MRO supplies and related services with W.W. Grainger, Inc., facilitated through a cooperative agreement with OMNIA Partners. The initial nine-month contract was set at \$127,500.00, with four one-year renewal options at the \$170,000.00 annual value.

This request also includes the ratification of expenditures that exceeded the authorized amount, which included previously unaccounted P-card expenditures through Grainger. These expenditures were not initially captured in the overall spending amount, leading to a discrepancy. The ratification seeks to correct this oversight, ensuring all related expenditures are properly documented and aligned with the City's fiscal policies. This adjustment is necessary to maintain transparency and accuracy in the City's purchasing records regarding the procurement of MRO supplies and related services. This current council action seeks to ratify expenditures that have exceeded the previously approved amount by \$88,704.16.

PROCUREMENT DETAILS:

Procurement Method: ☒ Cooperative/Interlocal ☐ RFB/RFP ☐ Sole Source ☐ Professional Services ☐ Exempt

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the sponsoring entity or agency has already bid on them.

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Various Operating Funds
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