



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 02/18/2025

**PRESENTER:** Thao Vo, Director of Management Services

**TITLE:** Annual contract with Ferguson US Holdings, Inc. for the purchase of custodial supplies and equipment through a cooperative agreement with BuyBoard. The initial contract term is set for nine months with an expenditure of \$93,750.00, with the option to renew for two additional one-year terms, each estimated at \$125,000.00 annually, totaling \$343,750.00, if all renewals are exercised; Ratification of prior expenditures that total \$14,560.91 under previous contract with Matera Paper Company, Inc., ensuring compliance with fiscal policies

**REVIEWING COMMITTEE:** (Reviewed by the Finance and Government Committee on 02/04/2025)

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**SUMMARY:**

<u>Vendor Name</u>	<u>Term</u>	<u>Amount</u>
Ferguson US Holdings, Inc.	Initial term, 9 months	\$93,750.00
	Renewal #1 (if exercised)	\$125,000.00
	Renewal #2 (if exercised)	\$125,000.00
	<b>Total</b>	<b>\$343,750.00</b>

<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>
Matera Paper Company, Inc.	Ratification of expenditures in previous contract	\$14,560.91

**PURPOSE OF REQUEST:**

The City intends to enter into a contract with Ferguson US Holdings, Inc. to purchase custodial supplies, safety supplies, and daily consumables such as paper products and trash liners. Utilizing a cooperative agreement through BuyBoard, the City will secure these items at a discount of 15% to 20% off catalog prices. The initial term of the BuyBoard contract is set to expire on September 30, 2025, with options for two additional one-year renewals. This contract will be available for departments to purchase supplies as needed.

**EXPENDITURE HISTORY:**

	<u>Contract Amount</u>	<u>Contract Spend</u>	<u>Ratification</u>	<u>Contract Period</u>
Original Contract	\$100,000.00	\$43,776.13	N/A	11/01/2022 – 11/12/2023
Renewal #1	\$100,000.00	\$114,560.91	\$14,560.91	11/13/2023 – 11/12/2024
<b>Total</b>	<b>\$200,000.00</b>	<b>\$158,337.04</b>	<b>\$14,560.91</b>	

In November, 2022, the City Council approved an annual contract for the purchase of custodial supplies and equipment from Matera Paper Company, Inc., operating under Ferguson Facilities Supply, facilitated through a cooperative agreement with BuyBoard. The contract was set at \$100,000.00, with one one-year renewal option at the same annual value.

The November, 2022 contract was with Matera Paper Company, Inc., which has since been fully acquired by Ferguson US Holdings, Inc. This City Council action requests the ratification of expenditures from the previous year under the contract with Matera Paper Company, Inc., operating under Ferguson US Holdings, Inc., which exceeded the authorized amount by \$14,560.91.

**PROCUREMENT DETAILS:**

Procurement Method: ☒ Cooperative/Interlocal ☐ RFB/RFP ☐ Sole Source ☐ Professional Services ☐ Exempt

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency.

**FINANCIAL CONSIDERATION:**

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Various Operating Funds
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