



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 02/02/2021

**REQUESTER:** Gary Yakesch, Assistant Director of Parks Finance

**PRESENTER:** Duane Strawn, Director of Parks, Arts and Recreation

**TITLE:** Price Agreement for Audio, Visual, and Lighting (AVL) services from Mike Milligan (up to \$50,000.00 annually). This agreement will be for one year with the option to renew for nine (9) additional one year periods totaling \$500,000.00 if all extensions are exercised. Award a secondary to Tye Cunningham (up to \$50,000.00 annually) to be used only if the primary is unable to fulfill the needs of the department. Authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms.

**RECOMMENDED ACTION:** Approve

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### ANALYSIS:

This agreement will be utilized by multiple City facilities, including: Uptown Theater, The Epic, The Summit, Ruthe Jackson Center, and other special event locations as needed. Audio, visual and lighting services shall include software and equipment maintenance, installation, diagnostic, repair/replacement, and technical lighting and sound engineer services.

Notice of bid #21023 was advertised in the Fort Worth Star Telegram, the State's Electronic Business Daily, and Public Purchase; it was distributed to 41 vendors. There were 3 Grand Prairie vendors available for this service type. 3 bids were received as shown on attachment A.

The award was based on best value criteria set up in the specification, including cost, technical merit, past experience, local business presence, and other relevant criteria as listed in the specification.

Mike Milligan and Tye Cunningham meet specifications and are recommended for award.

This item was presented to the Finance and Government Committee on February 2, 2021 for review and approval.

**FINANCIAL CONSIDERATION:**

Funds are available in various department operating budgets and will be charged accordingly on orders through the end of the fiscal year. Funding for future fiscal years will be paid from that year's approved budgets.