



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 07/21/2026

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Annual Contracts for elevator maintenance and repair services for City-owned facilities with SW Elevators, LLC and Prestige Elevator Services, LLC. Each contract will be for an initial one-year term in a collective amount not to exceed \$60,000.00 with the option to renew for two additional one-year periods totaling \$180,000.00 if all extensions are exercised. (Total annual expenditure of up to \$60,000.00 may be spent with one single vendor or between the vendors, depending on the needs of the City)

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 07/07/2026)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
SW Elevators Intermediate Holdings, LLC dba SW Elevators, LLC	Up to \$60,000.00	Up to \$180,000
Prestige Elevator Service, LLC	Up to \$60,000.00	Up to \$180,000

*The total annual expenditure of up to \$60,000.00 could be spent with one single vendor or spread across both vendors, depending on the needs of the City.

PURPOSE OF REQUEST:

This annual contract will be for elevator maintenance and repair services to be used on an "as needed basis" at City-owned facilities. While staff hopes to keep expenditures low, as the experience demonstrates, having the available annual amount up to \$60,000 allows for any unexpected, single major repair that may be needed and which may exceed previous years' spending.

State purchasing laws authorize local governments to enter into joining contracts or participate in a cooperative purchasing program with another local government or local cooperative organization for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid or procured by the sponsoring entity or agency. The City of Grand Prairie has master cooperative agreements with various entities, including NCPA, Sourcewell, TIPS, BuyBoard and OMNIA Partners Cooperatives.

These services are being purchased through BuyBoard Contract # 757-24 (for Prestige Elevator Service, LLC) and 791 COOP Cooperative Contract #202507003 (for SW Elevators Intermediate Holdings, LLC dba SW Elevators, LLC).

EXPENDITURE HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Reason</u>
JAN 2024 – DEC 2024	\$46,500	
JAN 2025 – DEC 2025	\$51,992	
JAN 2026 – PRESENT	\$47,993	
<u>Total:</u>	\$146,485	

PROCUREMENT DETAILS:

Procurement Method: ☒ Cooperative

FINANCIAL CONSIDERATION:

Budgeted?	☒	Fund Name:	Various Department Operating Funds
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