



## CITY OF GRAND PRAIRIE COMMUNICATION

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**MEETING DATE:** 06/18/2024

**PRESENTER:** Zane King, Creative Producer, Epic Central

**TITLE:** Annual contract with Sole Source vendor OTL, Inc. for preventative and recurring maintenance of (\$92,472), feature stock inventory replacement (\$32,274), and expandable programming (\$90,000) for the Illuvia Water Fountain and show at Epic Central. This contract will be for one year, totaling \$214,746, with the option to renew for four additional one-year periods, for a total cost of \$1,102,302

**REVIEWING COMMITTEE:** (Reviewed by the Finance & Government Committee on 06/04/2024)

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**SUMMARY:**

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
OTL Inc.	\$214,476	\$1,102,302

**PURPOSE OF REQUEST:**

This contract covers maintenance, component and fixture replacement part inventory, and expandable programming related to the Illuvia Water Fountain and Show at Epic Central.

Maintenance services include weekly maintenance and service requirements and ongoing recurring maintenance. Maintenance is complex and requires the use of a boat. Due to the investment made with the fountain and show, a routine preventive maintenance program ensures the water feature functions optimally and as scheduled.

Stock parts and inventory are needed to replace parts and components that are outside the scope of a warranty. These parts will only be purchased where and as needed.

This contract allows for production and programming pricing to integrate the expanded library of songs into the schedule of shows. Programming will be used as needed and as requested. Proposed uses include seasonal programming expansion and event-specific programming. The expandable programming elements allow the show to remain relevant and diverse throughout the year.

Local Government Code Chapter 252 provides an exemption from the competitive bid process when an item or service is available from only one source. OTL is the sole provider of preventative and recurring maintenance and programming for the Illuvia Water Fountain.

**EXPENDITURE HISTORY (2 to 3 yrs info):**

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
Original Contract:	\$208,709	05/16/2023	One Year Contract - Expired
<b><u>TOTAL:</u></b>	<b>\$208,709</b>		

**PROCUREMENT DETAILS:**

Procurement Method: ☐ Cooperative/Interlocal ☐ RFB/RFP ☒ Sole Source ☐ Professional Services ☐ Exempt

☐ Local Vendor ☐ HUB Vendor

**FINANCIAL CONSIDERATION:**

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Epic Central Fund
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<u>Contract Term</u>	<u>Amount</u>	<u>Reason</u>
Initial Term	\$214,746	Current Request
Renewal #1 (Future)	\$217,518	
Renewal #2 (Future)	\$220,374	
Renewal #3 (Future)	\$223,314	
Renewal #4 (Future)	\$226,350	
<b>TOTAL</b>	<b>\$1,102,302</b>	