



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/04/2024

PRESENTER: Noreen Housewright, Director of Engineering/Utility Services

TITLE: Contract Amendment #01 to professional engineering services contract with Halff Associates, Inc. in the amount of \$100,000.00 for the FY2024 Flood Study & Detention Review Assistance project

REVIEWING COMMITTEE: (Reviewed by the City Council Development Committee on 05/21/2024)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Halff Associates, Inc.	\$100,000.00

PURPOSE OF REQUEST:

The FY2024 Flood Study & Detention Review Assistance project was approved as part of the FY23-24 Capital Improvement Project budget.

On September 14, 2023, a professional services contract was executed between the City and Halff Associates, Inc. for \$48,000. The purpose of the original contract was to provide support to the City's Engineering department with flood study and detention reviews for private development projects.

The proposed contract amendment #01 in the amount of \$100,000.00 would expand upon the original scope of support services for civil engineering review assistance for private development based on staff capacity and anticipated development. This amendment is intended to support Engineering temporarily until a RFQ for an annual development review service contract can be executed. These expanded services will include reviewing grading plans, paving plans and profiles, drainage plans, water/wastewater plans and profiles, and review of City standard details.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$48,000.00	09/14/2023	Initial contract
<i>Change Order #01</i>	\$100,000.00	06/04/2024	Expanded scope for assistance on private development reviews
<u>TOTAL:</u>	\$148,000.00	06/04/2024	

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Stormwater Drainage CIP Fund
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If Capital Improvement:					
Total Project Budget	\$234,983.00	Proposed New Funding:	\$0	Remaining Funding:	\$134,983.00

ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Amendment Proposal