

# City Administrator Report

## July, 2023

- 1.) Met with Go Viral CFO on the progress of the Salary Survey and we changed one City (Chilton to Albany), because Chilton (although the same size as Glen Rose) is an unincorporated City.
- 2.) Met with 67/144 Group in predevelopment meeting, where the decision was made to consider and offer a Commercial/ Planned Development scenario rather than the original Commercial and Residential areas scenario.
- 3.) Met with Stan Lowry and Rich Bruning separately, regarding 2% Sales Tax Issue.
- 4.) Received and Analyzed Traffic Speed Counts from Stephenville which will allow us to move forward on the School Zone Speed Limit issue.
- 5.) Met with the Mayor and Ashley Smith Thomas, (North Texas Deputy Director for Senator Ted Cruz) on issues facing Glen Rose and the surrounding areas.
- 6.) Continued Development of Budget Worksheets and meetings with Department Heads on Data Input changes.
- 7.) Met with Larry on Rock Ridge Development regarding issues for Certificate of Occupancy.
- 8.) Met With TJ Walker on drainage area at Walker/Mission Street regarding current signage and additional control of potential vehicle entrance into the drainage area.
- 9.) At request of Council, researched 380 Agreement with HEB/City of Granbury, shared with Stan and Council.
- 10.) Received final traffic study results and shared summary and docs of those results with Council and Dr Trig Overbo
- 11.) Met with Larry Allen, Building Official on update and issuance progress of FEMA ordinance for 2023.
- 12.) Met with Abra Nusser to discuss an estimate of cost for add-on space to the City Hall for next year's Budget Purposes.
- 13.) Met with Mayor and owner of property regarding availability of land tract next to current City Maintenance Center building, for possible Budget item.
- 14.) Met with Mayor and owner of Rock Ridge Homes (Granbury) on possible small home development opportunities in Glen Rose.
- 15.) Met with Jim Holder and Chris Hay of Enprotec, finalizing modification of curb and gutter design for Vista Ridge water flow control.
- 16.) Worked with GoViral CFO on development of Budget Presentation formats and meeting with Department Heads to discuss Budget requests.
- 17.) Met with Stan on addressing the issue regarding the Historical District definition and documentation.
- 18.) Continued discussions with Larry on issues remaining for issuance of Certificate of Occupancy for Whisky Woods development.
- 19.) Contacted Dr Stangenwald's office (Texas Drive property) to update her on Peloton Land Solutions use of property progress. She did not return my call.
- 20.) Attended Historical Commission meeting.
- 21.) Met with Kelly Harris on 2023-2024 CVB proposed Budget.

- 22.) Met with Michael Hamby (City Auditor) on proposed Reserve Accounting process.  
(Committed Reserve) Favorable response.
- 23.) Met with Helen Kerwin on concerns regarding her property lines near the Riverwalk.  
(Resolved favorably.)
- 24.) Met with GISD School staff to remind them of Traffic Study results at next Council meeting.  
Trig was on vacation.
- 25.) Met with Jake Stone on his potential CVB transfer issues.
- 26.) Met with Vicki Pettit of First Financial and discussed the proposed timing for new deposit collateralization system from First Financial.
- 27.) Met with Rich Bruning and Stan Lowry regarding the legal requirements of the CVB Interlocal Agreement termination.
- 28.) Met with Abra Nesser of Peloton on a proposed development concept for the Texas Drive property.
- 29.) Worked with Doug Martella, GoViralCFO, on the production of the Glen Rose Budget Book for presentation to the Council.
- 30.) Worked with Wes Rollen, Chief Appraiser, to finalize the Truth in Taxation form computing the 2023-2024 allowed Budget Property Tax Rate.
- 31.) Participated in the EOC Graded emergency response test.
- 32.) Worked with Doug Martella, GOViralCFO, on the Salary Survey schedule and details.
- 33.) Met with TxDot at the Regional Traffic Incident Management meeting in Granbury.
- 34.) Met with Wes Rollen, Chief Appraiser, on the options to assist Elderly and Disabled residents.
- 35.) Worked on adding CVB Budget to 2023-2024 Budget book.