



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	12/10/2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action on amending Ordinance 4.09.003 Mobile Food Vendors		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE:</b>	12/5/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<p>A mobile food vendor shall obtain:</p> <ol style="list-style-type: none"> <li>1. A mobile food vending permit issued by the building and planning office;</li> <li>2. A food service permit from the Texas Department of Health prior to conducting business in the city;</li> <li>3. Inspection from the fire marshal's office must be successfully completed prior to consideration and approval of a mobile food vending permit by the building and planning office;</li> <li>4. The mobile food vending permit issued by the building and planning office is not transferable and shall be valid for one (1) year from the date of permit issuance; <b>a one day permit for a city sponsored event is permitted and shall be approved by the City Administrator and/or Development Services Director.</b></li> <li>5. A background check for the owner and each employee is also required as part of the permit process. Up to 5 background checks are included in the application fee. Additional background checks will be conducted for an additional \$5.00 per applicant; and</li> <li>6. Subsequent renewal shall be subject to all the requirements listed above.</li> </ol>			



**CITY COUNCIL  
AGENDA ACTION FORM**