



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	11/21/24		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding changes to the definition of routine maintenance		
<b>PREPARED BY:</b>	Troy Hill	<b>DATE SUBMITTED:</b>	11/14/24
<b>EXHIBITS:</b>	Presentation		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	0	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$0	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<p>Change ordinance to read:</p> <p><b><u>14.03.011 MINOR IN-KIND REPAIR AND ORDINARY MAINTENANCE</u></b></p> <p>a) Nothing in this article shall be construed to prevent the minor in-kind repair or ordinary maintenance and repair of any exterior architectural feature of a landmark or property within a historic district which does not involve a change in design, material, or outward appearance. In-kind replacement or repair is included in this definition of ordinary maintenance.</p> <p>b) The Glen Rose Design guidelines should be consulted when performing minor in-kind repairs or ordinary maintenance. The heritage preservation officer is also available as an additional resource and should be consulted concerning questions about minor in-kind repairs and ordinary maintenance.</p> <p>c) Minor in-kind repairs or routine maintenance would include:</p> <ul style="list-style-type: none"> <li>a. the replacement of roof of the same or an original material that does not include a change in color</li> <li>b. the installation of gutters or downspouts of a color that matches or compliments the dominant trim or roof color</li> <li>c. the repair or replacement of windows or doors with same material and color</li> <li>d. the repair of stonework on exterior building with same material and color including repointing of mortar with same material and color</li> <li>e. the application of paint that is the same as the existing color</li> <li>f. the restoration of original architectural elements with same material</li> <li>g. minor repair using the same material and design as the original</li> <li>h. repair of sidewalks and driveways using the same type and color of material</li> </ul>			



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- i. the repair or replacement of awning with same material and style
- j. the process of cleaning (including but not limited to low-pressure water) but excluding sandblasting and high-pressure water blasting
- k. painting, replacing, duplicating, or stabilizing deteriorate or damage architectural features (including but not limited to roofing, windows, columns and siding) to maintain the structure and slow deterioration.

**RECOMMENDED ACTION:** Approve changes to ordinance