



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	11/21/2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action on amending Article 1.06 Convention and Visitors Bureau, 1.06.002 Advisory Board		
<b>PREPARED BY:</b>	Veronica Welch	<b>DATE:</b>	11/21/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<ul style="list-style-type: none"> <li>a. Open for applications beginning no later than August 1st to select new members in a Special Meeting in October               <ul style="list-style-type: none"> <li>i. Allows new City Council members to affect the board members</li> <li>ii. Streamlines process for City staff management</li> <li>iii. Reduces meeting/interview process for applicants</li> </ul> </li> <li>b. Applicants should only sit on one board unless it cannot be helped</li> <li>c. Boards / Commission will join the City Council for Special Meetings to fill the position               <ul style="list-style-type: none"> <li>i. Council and all board members will receive applications as part of the meeting packet</li> <li>ii. Board to provide opinion on pros/cons of each applicant</li> </ul> </li> <li>d. All applicants are required to attend CC meeting in person to interview               <ul style="list-style-type: none"> <li>i. Virtual attendance is permissible on a pre-approved basis</li> </ul> </li> <li>e. City Council votes to place board members</li> </ul> <p style="margin-left: 40px;">IV. CVB Advisory board will not be broadcast</p> <p style="margin-left: 40px;">Any roles expiring between now and October will be extended to expire 9/30/25</p> <ul style="list-style-type: none"> <li>a. Interim appointments will be made as needed</li> </ul>			
<p>Meeting minutes from all Board / Commission meetings must be delivered to the City Secretary for inclusion in the following month's City Council Meeting</p>			



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- a. City Council packet will be one month in arrears
- b. Example: August meeting minutes must be provided to the City Secretary in time to be included in the September City Council meeting

All applications to be collected in August to make a selection for board members in a special meeting in October.

**RECOMMENDED ACTION:**