



CITY COUNCIL AGENDA ACTION FORM

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| AGENDA DATE: | 11/21/2024 | | |
| AGENDA SUBJECT: | Discussion, consideration, and possible action on amending Chapter 14, 14.03.003 Historic Preservation Commission | | |
| PREPARED BY: | Veronica Welch | DATE: | 11/21/2024 |
| EXHIBITS: | | | |
| BUDGETARY IMPACT: | Required Expenditure: | | \$00.00 |
| | Amount Budgeted: | | \$00.00 |
| | Appropriation Required: | | \$00.00 |
| CITY ADMINISTRATOR APPROVAL: | | | |
| SUMMARY: | | | |
| <ul style="list-style-type: none"> a. Open for applications beginning no later than August 1st to select new members in a Special Meeting in October <ul style="list-style-type: none"> i. Allows new City Council members to affect the board members ii. Streamlines process for City staff management iii. Reduces meeting/interview process for applicants b. Applicants should only sit on one board unless it cannot be helped c. Boards / Commission will join the City Council for Special Meetings to fill the position <ul style="list-style-type: none"> i. Council and all board members will receive applications as part of the meeting packet ii. Board to provide opinion on pros/cons of each applicant d. All applicants are required to attend CC meeting in person to interview <ul style="list-style-type: none"> i. Virtual attendance is permissible on a pre-approved basis e. City Council votes to place board members <p style="margin-left: 40px;">Any roles expiring between now and October will be extended to expire 9/30/25</p> <ul style="list-style-type: none"> a. Interim appointments will be made as needed <p style="margin-left: 40px;">Meeting minutes from all Board / Commission meetings must be delivered to the City Secretary for inclusion in the following month's City Council Meeting</p> <ul style="list-style-type: none"> a. City Council packet will be one month in arrears | | | |



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b.Example: August meeting minutes must be provided to the City Secretary in time to be included in the September City Council meeting

All applications to be collected in August to make a selection for board members in a special meeting in October.

RECOMMENDED ACTION: