



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/21/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action on amending Chapter 14, 14.02.151, Planning and Zoning Commission		
PREPARED BY:	Veronica Welch	DATE:	11/21/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:	<p>a. Open for applications beginning no later than August 1st to select new members in a Special Meeting in October</p> <ul style="list-style-type: none"> i. Allows new City Council members to affect the board members ii. Streamlines process for City staff management iii. Reduces meeting/interview process for applicants <p>b. Applicants should only sit on one board unless it cannot be helped</p> <p>c. Boards / Commission will join the City Council for Special Meetings to fill the position</p> <ul style="list-style-type: none"> i. Council and all board members will receive applications as part of the meeting packet ii. Board to provide opinion on pros/cons of each applicant <p>d. All applicants are required to attend CC meeting in person to interview</p> <ul style="list-style-type: none"> i. Virtual attendance is permissible on a pre-approved basis <p>e. City Council votes to place board members</p> <p>Any roles expiring between now and October will be extended to expire 9/30/25</p> <p>a. Interim appointments will be made as needed</p> <p>Meeting minutes from all Board / Commission meetings must be delivered to the City Secretary for inclusion in the following month's City Council Meeting</p> <ul style="list-style-type: none"> a. City Council packet will be one month in arrears 		



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b.Example: August meeting minutes must be provided to the City Secretary in time to be included in the September City Council meeting

All applications to be collected in August to make a selection for board members in a special meeting in October.

RECOMMENDED ACTION: