

PAVILION RENTAL INFORMATION

AVAILABILITY

Pavilions are available for reservations on a rental fee basis.

Use of facilities for personal gain or profit is strictly prohibited.

Reservations may not conflict with the City of Glen Rose uses.

Facility hours are 8am-10pm and subject to availability.

Use of facility outside of facility operating hours will be considered on an individual basis and will require approval by the City Administrator

\$10/hour (2 hr. minimum)

Heritage Park Pavilion

\$10/hour (2 hr. minimum)

Soccer Park

RESERVATIONS AND CANCELATIONS

Reservations will be taken weekdays between the hours of 8am-5pm at the City Hall, 201 NE Vernon Glen Rose, TX 76043.

Full payment is required at the time of reservation. A 2-hour minimum rental time is required of all reservations. Reservation of any pavilion shall include the time needed for set-up and clean-up of the area rented. Reservations can be made in person with cash or check. Reservations will be taken up to 6 months in advance. Cancellations must be made up to 72 hours prior to rental date in order to receive full refund. Cancellation notices less than 72 hrs. will result in forfeiture of reservation fee. In the event of severe weather during the rental, please contact the City of Glen Rose within 24hrs to make arrangements to credit rental time period.

GENERAL POLICIES AND PROCEDURES

1. 1. Alcohol and Tobacco are NOT permitted at any City facilities. Violators will lose rental privileges.
2. 2. Person or Persons making the reservations are responsible for the following:
 - a. a. Assuming full responsibility arising out of the use of the pavilion including actions and injury of persons participating in or attending the event.
 - b. b. Ensuring that all policies and procedures concerning the pavilion are observed.
 - c. c. Decorations, if used, may only be taped to the structure. NO STAPLES ARE ALLOWED and decorations must be taken down at the end of the rental.
 - d. d. NO GLASS CONTAINERS allowed in or around the pavilion or playground

hours.

- e. e. If an event includes minors under the age of 21 (i.e. birthday parties, dance, etc.) an adequate number of chaperones may result in the loss of rental privileges.
- 1. 3. Use of pavilion is restricted only to the area that has been reserved. Rental does not include any picnic tables located elsewhere in park or any of the open area or playgrounds.
- 2. 4. Failure to clean up after rental or damage to property will result in: Loss of future rental privileges for that individual or group.
- 3. 5. Any vandalism or damage should be reported to the City of Glen Rose 254-897-2272 during normal working hours and the Somervell County Sheriff's Department 254-897-2242 after hours.
- 4. 6. All animals in the park must be on a leash.

Heritage Park Soccer Park

Date 5/1-5/3/2026

Time 12:00am-11:59pm

Name National Multiple Sclerosis Society/Jane Edwards

Address 1050 N. Post Oak, Suite 240, Houston, TX 77055

Signature Jane Edwards

Print Name Jane Edwards

Approved by _____

Date Approved _____

Please have this document for verification of reservation.