



Date: December 2025

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Human Resources

Employee Milestones

New Hires:

David Boyer: Public Works

Nathaniel Wasden: Public Works

Birthdays:

Santos De La Garza: January 3

Anniversaries:

Joe Campbell: 2 years

Retirements/Departures:

NONE

HR Updates

Conducted training across all departments on Personnel Policy sections: Chapter 2 2.01, chapter 5.01, .02, Chapter 6.01, .08, Chapter 11.02, .03

Administration Updates

Completed JustFOIA implementation

Leadership Glen Rose Graduation 12/9/2025 for Lauri Mapes and Veronica Welch

Municipal Court:

Court Date: Wednesday, January 14, 2026

Upcoming City Hall Closures

Date:	Reason:	Notes:
February 16, 2026	President's Day	

Training and Development

Recent Trainings Completed

Lupita Gutierrez (Utility Billing): Service Order Module Training

Veronica Welch: W2, Conflict Resolution, HR training

Upcoming Opportunities

Election Law Seminar January 2026

Additional Notes or Announcements

Audit is scheduled for January 19-21