

March 2025 Report

Main Highlights

1. New Hire

- New hires for Deputy City Secretary and Building Official/Code Enforcement Officer

2. Training & Development

- Jo McFarland will complete Cash Handler Training in April and has signed up to take her first Exam with the TMEC
- City Secretary completed training on the Municipal Budget Cycle with TMCA as a part of the certification process
- Administration will complete Customer Service Training in May
- April 15 to 17th: CS and DCS will be in Borger, Texas to complete the Municipal Finance Bootcamp with TML

3. Court Hearing

- A court session is scheduled for April 9, 2025.
- Preparing for a Jury Trial to take place in July 2025.

4. Employee Milestones

- Birthdays: No Birthdays in April
- Work Anniversaries: Lupita Gutierrez (6 years), Veronica Welch (1 year), Coy Dorries (13 years), Santos De La Garza (13 years)

5. Upcoming City Holidays

- Good Friday
- Office will be open for Election business only from 9-12 pm on Good Friday

6. Upcoming Election

- Working with ISD and EA on all upcoming election deadlines
- Recruiting Poll Workers
- Working with Mrs. Harlin at High School to have NHS participate in the election process
- Early voting starts April 22, 2025