



May 19, 2021

Honorable Julia Douglas, Mayor  
City of Glen Rose  
201 NE Vernon St.  
Glen Rose, Texas 76043

**Re: Amendment 1: Project No. 5722, Work Order No. 34 under General Services Agreement**

Dear Mayor Douglas:

The City of Glen Rose (Owner) is requesting Enprotec / Hibbs & Todd, Inc. (eHT) to provide additional engineering and surveying services for Work Order No. 34 (WO #34) under the General Services Agreement executed on October 12, 2020, which is incorporated herein by reference. The scope of services outlined in Exhibit "A" of WO #34 shall be amended to add an additional length of approximately 2,200 linear feet of 10-inch water line along St. Hwy 56 from the Well 3 Site to Hereford Street, south of the intersection with US Hwy 67.

The services to be performed include the Basic Services as detailed in the scope of services shown in Exhibit "A" of WO #34, as amended above. The work is authorized under the terms and conditions of the General Services Agreement dated February 11, 2013 between the City of Glen Rose and eHT, and under the executed WO #34 dated October 12, 2020. *The compensation for services shall be for a lump sum amount of \$40,000.00, in accordance with the breakdown shown in Exhibit 1A (attached), that will be added to the original compensation outlined in Work Order No. 34.* Upon execution, this Amendment to Work Order No. 34 authorizes eHT to invoice for the above-referenced services.

Please sign this Work Order, keep a copy for your files, and return a copy to me.

City of Glen Rose

Enprotec / Hibbs & Todd, Inc.

\_\_\_\_\_  
Julia Douglas  
Mayor  
Date: \_\_\_\_\_

\_\_\_\_\_  
Chris Hay, P.E.  
Associate Vice President  
Date: 05/19/2021

Attachments: *Exhibits 1A*

*Environmental, Civil & Geotechnical Engineers*

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402 Cedar  
Abilene, Texas 79601  
P.O. Box 3097  
Abilene, Texas 79604  
325.698.5560 | 325.691.0058 fax

Lubbock Office  
6310 Genoa Avenue, Suite E  
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Granbury Office  
1310 Weatherford Highway, Suite 116  
Granbury, Texas 76048  
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PE Firm Registration No. 1151  
PG Firm Registration No. 50103  
RPLS Firm Registration No. 10011900

**Work Order 34 – Amendment 1**  
**Exhibit "1A"**  
**Payment**

Attached to and Incorporated into by Reference to Amendment 1 for Work Order No. 34

This Exhibit, referred to in and part of the Agreement between the OWNER and ENGINEER, establishes the compensation to be paid to the ENGINEER for the services outlined under Amendment 1 of Work Order No. 34. The fees indicated below shall be in addition to the fees referenced in Exhibit B of the executed Work Order No. 34.

- I. Description of increase in fee for Services per this amendment:
- A. The work order line item fees shall be increased by the amounts listed as follows:
- |  |             |
|--|-------------|
| 1.Task I Design Documents              | \$26,500.00 |
| 2.Task II Bidding Phase                | \$ 2,000.00 |
| 3.Task III Construction Administration | \$ 5,000.00 |
| 4.Designated Additional Services       |             |
| 1. Design Survey                       | \$6,500.00  |

Based on the increases listed above, the TOTAL revised Work Order Fees shall be adjusted to the following:

II. For Basic Services Having a Determined Scope - Lump Sum Method of Payment

- A. OWNER shall pay ENGINEER for Basic Services set forth Work Order No. 34 as amended, as follows:

1. Lump Sum Amount of \$74,500.00 for Basic Services based on the following assumed distribution of compensation. ENGINEER may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the OWNER.

TASK I	Design Documents	\$	53,500.00
TASK II	Bidding Phase	\$	6,500.00
TASK III	Construction Administration	\$	14,500.00

2. The Lump Sum includes compensation for ENGINEER's services and services of ENGINEER's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and reimbursable expenses.
3. The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.

III. For Designated Additional Engineering Services Having a Defined Scope – Lump Sum Method of Payment:

- A. OWNER shall pay ENGINEER for designated Additional Engineering Services having a defined scope set forth in Work Order No. 34 as amended as follows:

1. Lump Sum Amount of \$15,500.00 for design survey services.

IV. *For Additional Engineering Services Not Having a Defined Scope - Time and Expense Method of Payment*

- A. OWNER shall pay ENGINEER for services not having a defined scope in accordance with the attached Schedule of Charges. Services will not be performed unless authorized in writing by the OWNER
- B. Schedule of Charges: Refer to Work Order No. 34, Exhibit "B".