

5/28/25 Date Received (staff use only)

City of Glen Rose Development Services Dept.

(254) 897-2272 ext. 109

Deliver to completed application and requirements to Historic Preservation Commission – Development Services Department
100 NE Barnard Street Glen Rose, TX 76042 (254) 897-2272 ext. 109

Please refer to the city website at www.glenrosetexas.org or call the Development Services Department for a schedule of the Historic Preservation Commission meetings.

HISTORIC PRESERVATION COMMISSION (HPC)
CERTIFICATE OF APPROPRIATENESS APPLICATION

The completed package must be delivered no later than three (3) weeks prior to the next scheduled HPC meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner	Applicant / Tenant / Owner's Representative
Name: City of Glen Rose	Name: Alison Couch, Building Official
Address: 201 NE Vernon St, Glen Rose	Address: 201 NE Vernon St, Glen Rose
Phone: 254-897-2272	Phone: 254-897-2272 x104
Email: city.administrator@glenrosetexas.org	Email: alison.couch@glenrosetexas.org

Property Address: 100 NE Barnard St	Legal Description: Blk: 00005, Subd: G0500, Abst: A136, GLEN ROSE TOWNSITE, BLOCK 5, LOT 7&8
Present Use: City Government Offices	Built Circa: 1896
Proposed Use: City Government Offices	Current Zoning: B-3

Architect or Contractor Name: City of Glen Rose

Contractor Phone Number: _____

Contractor Address: _____

Proposed Work / Design Description: Re-install awnings over windows that were removed due to damage. Color will remain the same, minor repairs to be made to the fabric to prevent further damage.

Attachments:

- | | | |
|---|--|---|
| ☐ Scale Drawings with Dimensions | ☐ Material Samples | ☐ Rendering of Signage |
| ☒ Historic Photos | ☒ Current Photos | ☐ Proposed Photos |

I hereby certify that this information is correct to the best of my knowledge and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature: _____ Applicant's Signature: Alison Couch

XApproved ☐ Denied ☐ Conditions: Routine Maintenance

_____	Heather Bienko <u>Heather Bienko</u>	
Preservation Commission Chair	Preservation Commission Officer	City Building Official

FOR STAFF / HPC MEMBERS USE ONLY

HISTORIC PRESERVATION COMMISSION (HPC) CERTIFICATE OF APPROPRIATENESS CHECKLIST

The following items are requested for consideration of this application. These and additional items may be required, at the request of the Historic Preservation Commission, in order to consider the application as complete and filed.

Checklist Item	Comments
Applicant informed request must meet City Building Code/Ordinances	Yes
Historic Preservation Officer review/approval (unless waived by city)	Yes
Complete Certificate of Appropriateness Application	Yes
Detailed description of all proposed activities	
Photographs of the property and areas of alteration provided	Yes
Scaled drawing illustrating all proposed activities, including: • Building elevations showing the proposed change • Exterior building material(s) description • Material samples • Site plan • Architectural drawings • List of proposed colors and color numbers, chosen from the HPC approved colors	Yes
Authorization to represent the property owner, if the applicant is not the owner	Yes
Applications for signs must include a City Sign Permit Application and diagram of the sign with dimensions	NA

